



# OUTSIDE CATERING PACKAGE

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**INTERCONTINENTAL.**  
LOS ANGELES DOWNTOWN

| 900 Wilshire Boulevard | Los Angeles, CA 90017 |  
| 213.688.7777 | [ICLADowntownGroups@ihg.com](mailto:ICLADowntownGroups@ihg.com) |

## - PREMIUM PACKAGE -

Five-Hour Premium Bar Package

Premium Spirits, Domestic Beers, Imported Beers, Wines,

Assorted Soft Drinks, Still Waters, Sparkling Waters

Mixers Not Included for Kosher Events

Regular Coffee, Decaffeinated Coffee, and Assorted Teas

Six-Hour Service Staff & Designated Banquet Captain

Hotel Banquet Tables and Chairs

Hotel China, Glassware, and Silverware

With an Exception for Kosher Events

Hotel Linen and Napkins

All Material Tables

Hotel Dance Floor and Staging

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**\$150.00 per Person**

All Prices Listed Above Are Exclusive of 25.5% Taxable Service Charge and Current Sales Tax

## - PREMIUM BRANDS BAR PACKAGE -

### | PREMIUM SPIRITS |

Vodka | Kettle One  
Scotch | Buchanan Deluxe  
Gin | Tanqueray  
Rum | Ron Zacapa 23 Year  
Tequila | Don Julio Blanco  
Mezcal | Amaras Verde Joven Espadin  
Bourbon | Bulleit  
Cognac | Martel V.S.O.P "Red Barrell"  
Rye | Crown Royal  
Whiskey | Jameson Irish  
Japanese Whisky | Shibui Grain Select

### | WINES |

House Red Selection  
House White Selection  
House Sparkling Selection

### | DOMESTIC BEER |

Michelob Ultra  
Blue Moon  
Lagunitas IPA  
Athletic Non-Alcoholic

### | IMPORTED BEER |

Stella Artois  
Peroni  
Estrella Damm  
Modelo  
Heineken

### | NON-ALCOHOLIC |

Assorted Soft Drinks  
Bottled Still Waters  
Bottled Sparkling Waters

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1 Bartender per 75 Guests at \$325.00 per Bartender  
for 5-Hour Service plus Current Sales Tax

## - ADDITIONAL FEES -

### **Guests 20 Years & Under**

Package for Guests 20 Years Old and Under are  
\$ 98.00 per Person

### **Vendors**

Packages for Vendors are \$ 98.00 per Person

### **Extended Event Hours**

If event exceeds the 6-Hour package, a charge of \$ 2,500.00 per each  
additional hour will apply. Not inclusive of any labor overtime.

### **Event Space**

Additional Site Fees will apply for additional event space requested.

### **Room Setup**

Significant change to the function room setup on the day of the event may  
incur a labor charge of \$750.00 or more as determined by the Banquet  
Captain.

### **Holiday**

Events Occurring on a Holiday will Incur an Additional Charge of \$35.00 per  
Person

### **Kitchen Fee**

All Outside Catering Events are Subject to a \$ 2,000.00 Kitchen Usage Fee

### **Kosher Events**

Kosher Outside Catering Events are Subject to an additional charge of  
\$ 1,000.00

### **Bartender Fees**

(1) Bartender is Required for Every (75) Guests at \$ 250.00 per Bartender for  
4-Hours of Service. Additional \$ 75.00 per Bartender per Hour for every  
hour thereafter.

### **Coat Check Attendants**

(1) Attendant is Required for Every (100) Guests at \$ 225.00 per Coat Check  
Attendant for 3-Hours of Service. Additional \$75.00 per Attendant per Hour  
thereafter.

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All Prices Listed Above Are Exclusive of 25.5% Taxable Service Charge and Current Sales Tax

## - POLICIES & PROCEDURES -

All Outside Caterers must be selected from the Hotel's pre-approved list.

To ensure proper staffing and preparations, the InterContinental Los Angeles Downtown requires a copy of the event menu and all equipment requested by the Catering Company to be provided no less than 14-Days prior to the event date in writing.

Failure by the Catering Company to return the kitchen in the same clean and orderly condition, in which it was received, may result in an additional cleaning fee to be incurred to the client or loss of the security/damage deposit.

Any audio visual needs, including sound equipment and microphones, may be rented through the Hotel's preferred audio visual vendor - Encore. Engineering and production costs such as sound, lighting, electrical amperage, and labor charges are not included in the package.

All catering events require a non-refundable deposit equivalent of 25% of the total estimated charges at the time of contract signing. This deposit is deducted from the final balance.

Full pre-payment of the estimated total charges are due no later than  
(3) Business Days prior to the event.

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## - POLICIES & PROCEDURES -

Any item damaging the interior of the hotel is not permitted on the premises including but not limited to Sparklers, Confetti, Dry Ice and Fog Machines.

Failure by the Client or Client's Vendor to return the Ballroom in the same condition as it was presented – clean, orderly and free from debris or display refuse - may incur an additional cleaning/maintenance fee.

The Hotel requires a valid Certificate of Insurance from all Vendors working at the Hotel. The Hotel contracted Client is responsible for ensuring that proof of insurance for each Vendor are provided to the Hotel at least 2-Weeks prior to the event.

### **Fire & Safety Permits**

The InterContinental Los Angeles Downtown requires a Fire Marshal approved permit or Fire Safety Officer be in place under certain conditions. A Hotel provided diagram denoting the setup, number of guests in attendance, and peripheral equipment will be required to secure a permit. A Fire Safety Officer may be required by the Fire Marshal in which case additional fees would be incurred. These conditions include but not limited to:

#### Cranes or Specialty Equipment

Any occasion requiring the use of a Boom Crane or other specialty equipment for photography or any other purpose.

#### Taper, Pillar, or Votive Candles

Any occasion in which a "live" flame will be used in a centerpiece, as table décor, or as part of a ceremony.

In any situation in which a Fire Permit is required, the Hotel must be provided with an original copy bearing the Fire Marshal's signature and stamp of approval, no less than 72-business hours prior to the event. Setup of the event will not commence without a permit on file and verification that all requirements of the permit have been satisfied.

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## - HOTEL APPROVED CATERERS -

List is in Alphabetical Order and not by Preference

### **Beverly Catering**

Ron Berookhim  
(310) 877-4208

### **Pat's Catering**

Barbara Simon  
(310) 520-8707

### **Bahador Catering**

Bobby Bahador  
(818) 609-7193

### **Redfish Catering**

Gomer  
(310) 490-2309

### **Jay Bharat Indian**

(562) 924-3310

### **Robert's Catering**

Roubina Begoumian  
(818) 848-8337

### **La Gondola**

Nir Weinblut  
(310) 247-1239

### **Sason Catering**

David Javanhari  
(310) 203-8365

### **Masroure Catering**

David Masroure  
(818) 776-8833

### **Sharon Kosher Catering**

Sharon Goldstein  
(818) 344-7472

### **Navaz Kosher Catering**

**(818) 718-0000**

### **Simon's Catering**

Simon Cohen  
(310) 466-6333

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