

Event Information Packet

CATERING & VENUE INFORMATION



UNDO'S ITALIAN RESTAURANT & CATERING AT THE HOLIDAY INN WEIRTON-STEUBENVILLE AREA

350 THREE SPRINGS DRIVE
WEIRTON, WV 26062

Holiday Inn
AN IHG HOTEL

Meet the Team

Your Guide on Who to Contact

For information on event space, pricing, & available dates with Undo's Catering at Holiday Inn Weirton-Steubenville Area, contact:

Name	Phone	Email	Title
Jen Chiazza	(800) 964-2929	Jen@Undos.com	Catering Sales Manager
Gigi Zelewicz	(800) 964-2929	Gigi@Undos.com	Catering Sales Manager

Undo's Catering Sales Managers are located off-site and offer site tours by appointment only. To schedule an appointment with Jen or Gigi, please use contact methods above.

For hotel-related inquires such as group rates for weddings, social, sports, corporate, or extended stay, contact:

Name	Phone	Email	Title
Brad Degenkolb	Office: (304) 723-5522 ext. 800 Cell: (740) 381-0394	brad@holidayinnweirton.com	Hotel Director of Sales

The Ballroom

Our Unique Event Space



The Brooke Room



The Hancock Room



The Washington &
Jefferson Room

The Ballroom space is comprised of the Brooke, Hancock, and Washington & Jefferson Rooms. It can either be left as one large space or broken out into three rooms.

Maximum Capacity:

250-300 Guests

Room Setup Styles:

Reception, Classroom Theater, Convention

Ballroom Dimensions:

Length: 108' | Width: 42' | Ceiling Height: 9' | Total Sq. Ft.: 4536'

Included With Your Room Rental:

- Free Wi-Fi
- Microphone
- Portable Podium
- Accessible Electrical Outlets for Uplighting, Charging, and Approved Devices
- Built-In Screen with Projector - Brooke Room
 - Portable Screen Available
- Dance Floor - Hancock Room

Make it Your Own

Individual Meeting Rooms



The Brooke Room

An ideal space for a small- to medium-sized event. Perfect for traditional banquet style, classroom, or theater style setup. Includes built-in projector and screen.

Room Details: 33' L x 42' W (1386 Sq. Ft.)
Capacity: Up to 100-125 People

The Hancock Room

A comfortable space for a classroom, theater, U-shape, or boardroom-style setup for a small luncheon or dinner banquet. Portable projector available.

Room Details: 28' L x 42' W (1176 Sq. Ft.)
Capacity: Up to 50-75 People



The Washington & Jefferson Room

Perfect for a small- to medium-sized event, whether banquet, classroom, or theater-style setup. Portable projector available.

Room Details: 42' L x 47' W (1974 Sq. Ft.)
Capacity: Up to 100-125 People



Get Some Fresh Air

Pre-Function and Outdoor Green Space

Pre-Function Space

We offer a spacious and versatile pre-function space perfect for your event needs. Our pre-function area is designed to accommodate functions such as corporate meetings, conferences, and social gatherings. This well-appointed space provides ample room for networking, mingling, and registration. The open layout allows for easy customization and setup, ensuring a seamless flow for your event.



Outdoor Green Space

Looking to rent an outdoor green space for your next event? With lush greenery and a serene atmosphere, our beautiful outdoor area is perfect for hosting a variety of events. Whether you're planning a small intimate gathering or a larger event, our space can accommodate your needs. Contact us today to discuss availability and pricing.

Outdoor Green Space is offered by the Holiday Inn Weirton-Steubenville Area. To inquire about this space only, please contact Brad Degenkolb, Director of Sales.

*Holiday Inn Weirton Steubenville Area
304-723-5522 x 800
Brad@HolidayInnWeirton.com*



Give Me the Details

Floor Plans & Room Rental Information

Event Space

Room Rental Pricing

Ballroom

\$750

Brooke Room

\$250

Hancock Room

\$250

Washington & Jefferson Room

\$250

Outdoor Green Space

Contact Hotel Director of Sales

[Click Here for
Printable Floor Plans](#)

[Click Here for Interactive Floor
Plans Provided by Social Tables](#)

Room rental pricing is based on no food and room rental only. With contracted food and beverage, there is a minimum of a \$50.00 rental fee plus \$1.00 per person Sunday through Friday and \$2.00 per person on Saturdays. Contact Undo's Catering for additional information.

All prices are subject to 18% service charge and 7% sales tax. Room rental includes china, salad plates, linen table cloth, linen skirts, paper napkins, and metal flatware.

Wake Up & Smell the Coffee

Breakfast, Brunch, and Lunch Menus

25 Person Minimum

Continental Breakfast Buffet | \$15 Per Person

Donuts (1 per person), Fruit Salad, Chocolate Chip Cookies,
Ice Water, Orange Juice, Coffee, & Tea Station
Off Premise + \$2

Full Breakfast Buffet | \$18 Per Person

Scrambled Eggs, Sausage or Ham, Home Fries, Donuts (1 per person),
Fruit Salad, Italian Toast with Butter & Jelly,
Ice Water, Orange Juice, Coffee, & Tea Station
Off Premise + \$3

Brunch | \$25 Per Person

Scrambled Eggs & Sausage, Grilled Potatoes, Marinated Grilled Chicken,
Baked Cod with Sautéed Broccoli, Salad Selection, Italian Toast, and
Cinnamon Rolls, Ice Water, Orange Juice, Coffee, & Tea Station
Off Premise + \$3

Sit-Down or Buffet-Style Luncheons

Available until 4pm. All meals include coffee & iced tea station. Soft drinks are available at \$3 per person (soft drinks are required to be pre-ordered). Assorted desserts available at \$7 per person.

Tuna or Chicken Salad Croissant

Soup of the Day, Pasta Salad

2 Stuffed Shells

Served With Your Choice of 1 Meatball or 1
Sausage with Peppers & Onions, Salad & Bread

Rigatoni

Served With Your Choice of 1 Meatball, 1
Sausage or 1 Boneless Chicken Breast,
Salad & Bread

Baked Chicken

Served with Pasta Alfredo, Salad & Bread

Lasagna

Served With Your Choice of 1 Meatball or 1
Sausage with Peppers & Onions, Salad & Bread

Italian Sandwich

Served With Potato Salad, Pickle, and Chips

Grilled Chicken Salad

Tomatoes, Cucumbers, Onions, Peppers, &
Cheese, House or Ranch Dressing & Bread

Meatball Sandwich

Served With Potato Salad, Pickle, and Chips

What's For Dinner?

Buffet & Sit-Down Dinner Menu

25 Person Minimum

All meals include coffee & iced tea station. Soft drinks are available at \$3 per person (soft drinks are required to be pre-ordered). Assorted desserts are available at \$7 per person.

Buffet Dinners Include:

Choice of Two Entrées
Choice of Four Side Dishes
Beverage Station
Assorted Bread
\$28 per person

Sit-Down Dinners Include:

Choice of One Entrée
Choice of Two Side Dishes
Salad & Assorted Bread
Beverage Station
\$31 per person

Choice of Entrées:

Roasted Pork Loin
Hand Carved Prime Rib
Chicken Parmesan
Chicken Chardonnay
Chicken Marsala
Chicken with Lemon Butter Sauce
Chicken Cordon Bleu
Stuffed Chicken (Bread or Broccoli & Cheese)
Roasted Chicken (Lightly Seasoned, Bone-In)
Oven-Fried Chicken (Bone-In)
Cabbage Rolls
Country Ham
Sausage & Peppers
Lasagna (Meat or Cheese)
Turkey Breast
Pot Roast Tenderloin
Baked Cod
Baked Steak (Marsala or Marinara)
Broiled Orange Roughy
Stuffed Flounder
Baby Back Ribs (BBQ or Seasoned)
Sirloin (Sit-Down Only)

Choice of Side Dishes:

House Salad
Spinach Salad
Pasta Salad
Fruit Salad
Wedding Soup
Fresh Vegetable Medley
Pasta Primavera
Rigatoni Marinara
Stuffed Shells
Cheese Ravioli
Bread Stuffing
Rice Pilaf
Glazed Baby Carrots
Green Beans
Broccoli with Cheese sauce
Roasted Red Potatoes
Scalloped Potatoes
Italian Potatoes
Yukon Gold Potatoes
Mashed Potatoes
Chicken Noodles



Oh, That Looks Good

Appetizers, Trays, and More

Appetizers & Trays

Meat Tray \$75 | Serves 25

Roast Beef, Capicola, Pepperoni, Salami, Turkey & Cubed or Sliced Ham

Cheese Tray Large \$75 | Serves 25

American, Provolone, Swiss, Hot Pepper, & Cheddar

Veggie Tray Large \$65 | Serves 25

Carrots, Celery, Cauliflower, Cucumbers, Broccoli, Black Olives, Pepperoncini with Dill Dip

Sandwich Garnish Large \$65 | Serves 25

Lettuce, Tomato & Onion Slices, Pickle Chips, and Hot Pepper Rings

Fresh Fruit Tray Large \$75 | Serves 25

Pineapple, Grapes, Strawberries, Honeydew, Cantaloupe, and Watermelon with a Creamy Dip

3-Foot Hoagie \$95

One foot each: Ham & Swiss, Turkey & American, Italian Cold Cuts, Garnished with Lettuce, Tomato, Onion, & Mayo

Assorted Cookies | \$19 per dozen

Baked Salato Crab Dip \$66 / Serves 25

Baked Artichoke Dip \$75 | Serves 25



A La Carte

Minimum order of 5 dozen for a la carte items

Mini Meatballs | \$15 Per Dozen

Swedish, Marinara, or Sweet-n-Spicy

Italian Sausage Bites | \$16 Per Dozen

Chicken Wings \$15 Per Dozen

Sweet and Spicy or Breaded With Hot Sauce on the Side.

Grilled Chicken Strips | \$22 Per Dozen

Sweet-N- Spicy, BBQ, or Grilled

Cocktail Ribs | \$21 Per Dozen

Stuffed Mushroom Caps | \$21 Per Dozen

Crabmeat, Cream Cheese & Bacon, or Spinach & Swiss

Stuffed Banana Peppers | \$25 Per Dozen

Sausage or Vegetable

& More

Mini Chicken Salad Croissants

\$108 | 36 per tray

Fresh Sandwich Rolls | \$12 Per Dozen

Tossed Salad | \$6 Per Person

16oz Side of Extra Dressing | \$7

Jumbo Shrimp Cocktail (16-20 per pound) | Market Price

8oz Mayo, Mustard or Ketchup | \$6

I'll Just Have One More

Hors D'oeuvres Reception

50 Person Minimum

Choice of Three (3) Cold Hors D'oeuvres and Three (3) Hot Hors D'oeuvres

Full Buffet of Hors D'oeuvres For:

Two (2) Hours: \$27 per person

Three (3) Hours: \$30 per person

Additional items may be added for \$5 per person, per item

Add a beverage station for \$3.50 per person

Cold Hors D'oeuvres

Fruit Tray with Dip (Seasonal)

**Cube Cheese & Meat Board with
Crackers & Dip**

Mini Croissants: Ham or Chicken Salad

Crudit  with Dip

Bruschetta Bar

**Muffins with Smoked Turkey with
Assorted Marmalades**

**Assorted Sliders: Ham & Swiss, Turkey &
Cheese, Roast Beef & Horseradish**

Club House Chicken Squares

Assorted Olive Tray

Pin Wheel Tray

**Caesar Salad with Your Choice Of:
Chicken, Steak, Salmon or Tuna**

Hot Hors D'oeuvres

Mini Meatballs:

Swedish, Marinara, or Sweet & Spicy

Stuffed Mushrooms:

Crabmeat, Spinach & Swiss, or Cream
Cheese & Bacon

Chicken Wings:

Breaded – Hot, Mild, or BBQ
Unbreaded – Hot, Mild, BBQ, or Sweet &
Spicy

**Cocktail Riblets – BBQ Sauce on the
Side**

Sausage & Pepper Bites

Breaded Italian Cheese Ravioli:

With Ricotta & Prosciutto

Assorted Gourmet Pizza Cuts:

Spinach, Salsa & Feta, Pesto, Tomato &
Buffalo Mozzarella, Marinated Chicken
& Artichoke Hearts

Chicken Strips:

Breaded, Grilled, or Sweet & Spicy

Chicken Quesadilla Triangles

Potato Skins with Bacon & Cheddar

Gold Performance

Sit-Down Dinner

\$52.00 Per Person | 25 Person Minimum

Four-Hour Unlimited Cocktail Service

Call brand liquor served in plastic barware.

Upgrade to top-shelf liquor for \$7 per person | add glass barware for \$5 per person

Liquor for bridal dance not included in open bar service

Cocktail Hour Includes:

Crudités Presentation with Dip and an Elegant Assortment of Cheese & Fruit

Stuffed Mushrooms with Crabmeat or Spinach & Swiss Cheese

(1 Hour Presentation)

Dinner Includes:

Choice of One Entrée and Choice of Two Sides

House Salad and Breads (Served Family Style)

Choice of Entrées:

Roasted Pork Loin
Hand Carved Prime Rib
Chicken Parmesan
Chicken Chardonnay
Chicken Marsala
Chicken with Lemon Butter Sauce
Chicken Cordon Bleu
Stuffed Chicken (Bread or Broccoli & Cheese)
Roasted Chicken (Lightly Seasoned, Bone-In)
Oven-Fried Chicken (Bone-In)
Cabbage Rolls
Country Ham
Sausage & Peppers
Lasagna (Meat or Cheese)
Turkey Breast
Pot Roast Tenderloin
Baked Cod
Baked Steak (Marsala or Marinara)
Broiled Orange Roughy
Stuffed Flounder
Baby Back Ribs (BBQ or Seasoned)
Sirloin

Choice of Side Dishes:

House Salad
Spinach Salad
Pasta Salad
Fruit Salad
Wedding Soup
Fresh Vegetable Medley
Pasta Primavera
Rigatoni Marinara
Stuffed Shells
Cheese Ravioli
Bread Stuffing
Rice Pilaf
Glazed Baby Carrots
Green Beans
Broccoli with Cheese sauce
Roasted Red Potatoes
Scalloped Potatoes
Italian Potatoes
Yukon Gold Potatoes
Mashed Potatoes
Chicken Noodles

Gold Performance

Buffet Dinner

\$50.00 Per Person | 25 Person Minimum

Four-Hour Unlimited Cocktail Service

Call brand liquor served in plastic barware.

Upgrade to top-shelf liquor for \$7 per person | add glass barware for \$5 per person

Liquor for bridal dance not included in open bar service

Cocktail Hour Includes:

Cheese Presentation, an elegant assortment of both imported and domestic cheeses, served with a variety of crackers

*Crudité Presentation, an assortment of fresh vegetables served with a creamy dip
(1 Hour Presentation)*

Dinner Includes:

Choice of Three Entrees, Choice of Four Sides and Assorted Breads

Choice of Entrées:

Roasted Pork Loin
Hand Carved Prime Rib
Veal Parmesan
Chicken Chardonnay
Chicken Marsala
Chicken with Lemon Butter Sauce
Chicken Cordon Bleu
Stuffed Chicken (bread or broccoli & cheese)
Roasted Chicken (lightly seasoned, bone-in)
Oven-Fried Chicken (bone-in)
Cabbage Rolls
Country Ham
Sausage & Peppers
Lasagna (Meat or Cheese)
Turkey Breast
Tender Pot Roast
Baked Cod
Baked Steak (Marsala or Marinara)
Broiled Orange Roughy
Stuffed Flounder
Baby Back Ribs (BBQ or Seasoned)

Choice of Side Dishes:

House Salad
Spinach Salad
Pasta Salad
Fruit Salad
Wedding Soup
Fresh Vegetable Medley
Pasta Primavera
Rigatoni Marinara
Stuffed Shells
Cheese Ravioli
Bread Stuffing
Rice Pilaf
Glazed Baby Carrots
Green Beans
Broccoli with Cheese sauce
Roasted Red Potatoes
Scalloped Potatoes
Italian Potatoes
Yukon Gold Potatoes
Mashed Potatoes
Chicken Noodles

Bar Service Menu

2 hour minimum on all bar services | Professional bartender(s) included with all services

Open Bar / Top Shelf Service:

*\$14.00 per person for the first two hours / \$6.00 per person for each additional hour
Includes top shelf liquor, house brands, canned or bottled beer, wine, soft drinks, and all mixers listed*

Open Bar / Basic Service:

*\$13.00 per person for the first two hours / \$5.00 per person for each additional hour
Includes house brands, canned or bottled beer, wine, soft drinks and all mixers listed*

Open Bar / By the Drink:

Renting party pays for all drinks served

Cash Bar:

\$100 set-up fee - each guest pays for drinks individually as served

Top Shelf Brands:

Jack Daniels | Crown Royal | V.O.Tanqueray | Dewars Scotch | Absolut Vodka | Jim Beam DiSarrono

House Brands:

Canadian Whiskey | Gin | Vodka | Bourbon | Rum | Peach Schnapps | Scotch | Amaretto

Wine (Carlos Rossi):

Chablis (White Wine) | Chianti (Red Wine) | White Zinfandel (Blush)

Canned/Bottled Beer and Kegs:

Budweiser | Bud Lite | Miller Lite

Drink Prices for Cash Bar:

Top Shelf \$7
Wine \$5
House Brands \$6
Soft Drinks \$3
Can/Bottled Beer \$5
Wine (carafe) \$25
Undo's Bottle of Wine \$30
Undo's Sparkling White \$25
16. Gal Keg of Beer \$300
Martini & Rossi Spumanti \$50

The following will be provided for your bar:

Cola | Diet Cola | Lemon-Lime | Club Soda | Tonic | Ginger Ale
| Orange Juice | Sour Mix | Lemons & Limes | Ice | Stirrers | Cocktail Napkins | Plastic Cups

Glass barware is available at \$5.00 per guest



Sports Team Specials

Coach's Special Sit-Down

\$15.00 Per Person | 25 Person Minimum

Does not include tax and gratuity.

Sit-Down: Rigatoni, Meatball, Salad & Bread:

Beverage Station Includes: Coffee, Iced Tea, Lemonade, and Water served in quality plastic glasses & bistro style insulated coffee cups. Includes 4 display tables. Each additional table will be \$15 each.

Room Rental Includes:

China salad plate, linen table cloth, linen skirts, paper napkins & metal flatware

Coach's Special Buffet

Choice of two entrees, four side dishes, salad, bread, and beverage station.

\$23.00 Per Person | 25 Person Minimum

Does not include tax and gratuity.

Beverage Station Includes: Coffee, Iced Tea, Lemonade, and Water served in quality plastic glasses & bistro-style insulated coffee cups. Includes 4 display tables. Each additional table will be \$15 each.

Room Rental Includes:

China salad plate, linen table cloth, linen skirts, paper napkins & metal flatware

Choice of Entrées (2):

Roasted Chicken
Fried Chicken
Lemon Butter Chicken
Chicken Marsala
Chicken Chardonnay
Chicken Parmesan
Roast Beef
Ham
Turkey
Meatballs
Sausage
Hamburger/Hotdog
Pork Loin
Pulled Pork

Choice of Side Dishes (4):

Pasta Salad	Rigatoni Marinara
Roasted Red Potatoes	Chicken Noodles
Fruit Salad	Stuffed Shells
Parsley Potatoes	Buttered Noodles
Cabbage & Noodles	Cheese Ravioli
Scalloped Potatoes	House Salad
Vegetable Medley	Bread Stuffing
Italian Potatoes	Rice Pilaf
Pasta Primavera	Glazed Baby Carrots
Yukon Gold Honey Potatoes	Green Beans
Penna Alfredo	Broccoli with Cheese
Whipped Potatoes	

Graduation Special

\$23.00 Per Person | 25 Person Minimum

*Choice of two entrees, four side dishes, salad, bread, and beverage station.
Does not include tax and gratuity. Serve time: 3 hour limit.*

Choice of Entrées (2):

Roasted Chicken
Fried Chicken
Lemon Butter Chicken
Chicken Marsala
Chicken Chardonnay
Chicken Parmesan
Roast Beef
Ham
Turkey
Meatballs
Sausage
Hamburger/Hotdog
Pork Loin
Pulled Pork

Choice of Side Dishes (4):

Pasta Salad
Roasted Red Potatoes
Fruit Salad
Parsley Potatoes
Cabbage & Noodles
Scalloped Potatoes
Vegetable Medley
Italian Potatoes
Pasta Primavera
Yukon Gold Honey Potatoes
Penna Alfredo
Whipped Potatoes
Rigatoni Marinara
Chicken Noodles
Stuffed Shells
Buttered Noodles
Cheese Ravioli
House Salad
Bread Stuffing
Rice Pilaf
Glazed Baby Carrots
Green Beans
Broccoli with Cheese

Beverage Station Includes:

Coffee, Iced Tea, Lemonade, and Water served in quality plastic glasses & bistro-style insulated coffee cups. Includes 4 display tables. Each additional table will be \$15 each.

Room Rental Includes:

China salad plate, linen table cloth, linen skirts, paper napkins & metal flatware

