# **Event Information Packet**

**CATERING & VENUE INFORMATION** 



## UNDO'S ITALIAN RESTAURANT & CATERING AT THE HOLIDAY INN WEIRTON-STEUBENVILLE AREA

350 THREE SPRINGS DRIVE WEIRTON, WV 26062



AN IHG HOTEL

Revised Feb 2025

# Undo's Italian Restaurant & Catering at the Holiday Inn Weirton-Steubenville Area



For information on event space, pricing, & available dates with Undo's Catering at Holiday Inn Weirton-Steubenville Area, contact:

Name	Phone	Email	Title
Emalee Wensyel	304-650-2264	<u>Emalee@Undos.com</u>	Catering Sales Manager
Gigi Zelewicz	(800) 964-2929	<u>Gigi@Undos.com</u>	Catering Sales Manager

For hotel-related inquires such as group rates for weddings, social, sports, corporate, or extended stay, contact:

Name	Phone	Email	Title
Brad Degenkolb	Office: (304) 723- 5522 ext. 800 Cell: (740) 381-0394	brad@holidayinnweirton.com	Hotel Director of Sales

# The Ballroom Our Unique Event Space



The Ballroom space is comprised of the Brooke, Hancock, and Washington & Jefferson Rooms. It can either be left as one large space or broken out into three rooms.

# Maximum Capacity: 250-300 Guests

**Room Setup Styles:** Reception, Classroom Theater, Convenion

#### Ballroom Dimensions:

Length: 108' | Width: 42' | Ceiling Height: 9' | Total Sq. Ft.: 4536'

# **Included With Your Room Rental:**

 Free Wi-Fi
Microphone
Portable Podium
Accessible Electrical Outlets for Uplighting, Charging, and Approved Devices
Built-In Screen with Projector - Brooke Room
Portable Screen Available
Dance Floor - Hancock Room

# Make it Your Own Individual Meeting Rooms



# **The Brooke Room**

An ideal space for a small- to medium-sized event. Perfect for traditional banquet style, classroom, or theater style setup. Includes built-in projector and screen.

Room Details: 33' L x 42' W (1386 Sq. Ft.) Capacity: Up to 100-125 People

# **The Hancock Room**

A comfortable space for a classroom, theater, U-shape, or boardroom-style setup for a small luncheon or dinner banquet. Portable projector available.

Room Details: 28' L x 42' W (1176 Sq. Ft.) Capacity: Up to 50-75 People





# The Washington & Jefferson Room

Perfect for a small- to medium-sized event, whether banquet, classroom, or theater-style setup. Portable projector available.

Room Details: 42' L x 47' W (1974 Sq. Ft.) Capacity: Up to 100-125 People

# Get Some Fresh Air Pre-Function and Outdoor Green Space

# **Pre-Function Space**

We offer a spacious and versatile prefunction space perfect for your event needs. Our pre-function area is designed to accommodate functions such as corporate meetings, conferences, and social gatherings. This well-appointed space provides ample room for networking, mingling, and registration. The open layout allows for easy customization and setup, ensuring a seamless flow for your event.





# **Outdoor Green Space**

Looking to rent an outdoor green space for your next event? With lush greenery and a serene atmosphere, our beautiful outdoor area is perfect for hosting a variety of events. Whether you're planning a small intimate gathering or a larger event, our space can accommodate your needs. Contact us today to discuss availability and pricing.

Outdoor Green Space is offered by the Holiday Inn Weirton-Steubenville Area. To inquire about this space only, please contact Brad Degenkolb, Director of Sales.

Holiday Inn Weirton-Steubenville Area 304-723-5522 x 800 Brad@HolidayInnWeirton.com



# Give Me the Details Floor Plans & Room Rental Information

Event Space	<b>Room Rental Pricing</b>	
Ballroom	\$1000	
Brooke Room	\$350	
Hancock Room	\$350	
Washington & Jefferson Room	\$350	
Outdoor Green Space	Contact Hotel Director of Sales	
<u>Click Here for</u> Printable Floor Plans	<u>Click Here for Interactive Floor</u> Plans Provided by Social Tables	
Room rental pricing is based on no food and room rental only. With contracted food and beverage, there is a minimum of a \$100 rental fee plus \$2.00 per person Sunday through Friday and \$3.00 per person on Saturdays. Contact Undo's Catering for additional information. All prices are subject to 18% service charge and 7% sales tax. Room rental includes china, salad plates, linen table cloth, linen skirts, paper napkins, and metal flatware.		

# Wake Up & Smell the Coffee Breakfast, Brunch, and Lunch Menus

## 25 Person Minimum

## **Continental Breakfast Buffet | \$19 Per Person**

Chef's choice of either Mini Pastries, Muffins, Cinnamon Rolls or Donuts.(1 per person), Cold Cereal, Fruit Salad, Chocolate Chip Cookies, Ice Water, Orange Juice, Coffee, & Tea Station

## Full Breakfast Buffet | \$23 Per Person

Scrambled Eggs, Chef's choice of either Mini Pastries, Muffins, Cinnamon Rolls or Donuts.(1 per person), Sausage or Ham, Home Fries, Fruit Salad, Italian Toast with Butter & Jelly, Chocolate Chip Ice Water, Orange Juice, Coffee, & Tea Station

## **Brunch | \$29 Per Person**

Scrambled Eggs & Sausage, Grilled Potatoes, Marinated Grilled Chicken, Baked Cod with Sautéed Broccoli, Salad Selection, Italian Toast, and Cinnamon Rolls, Ice Water, Orange Juice, Coffee, & Tea Station

## Sit-Down or Buffet-Style Luncheons \$22 Per Person

Available until 4pm. All meals include coffee & iced tea station. Soft drinks are available at \$3 per person (soft drinks are required to be pre-ordered). Assorted desserts available at \$3 per person.

#### **Chicken Salad Croissant**

Soup of the Day, Pasta Salad

#### **2 Stuffed Shells**

Served With Your Choice of 1 Meatball or 1 Sausage with Peppers & Onions, Salad & Bread

#### Rigatoni

Served With Your Choice of 1 Meatball, 1 Sausage or 1 Boneless Chicken Breast, Salad & Bread

#### **Baked Chicken**

Served with Pasta Alfredo, Salad & Bread

#### Lasagna

Served With Your Choice of 1 Meatball or 1 Sausage with Peppers & Onions, Salad & Bread

#### Italian Sandwich or Meatball

Served With Potato Salad, Pickle, and Chips

#### Grilled Chicken, Steak or Salmon Salad

Tomatoes, Cucumbers, Onions, Peppers, & Cheese, House or Ranch Dressing & Bread

# **Additional Lunch Selections**

# 25 Person Minimum

## Chef's Specials- Sit-Down or Buffet-Style Luncheons

Available until 4pm. All meals include coffee & iced tea station. Soft drinks are available at \$3 per person (soft drinks are required to be pre-ordered). Assorted desserts available at \$3 per person.

#### Chicken Marsala or Chardonnay

Roasted Red Potatoes Mixed Vegetables \$27.

#### **Slow Roasted Pot Roast & Gravy**

Red Skinned Mashed Potatoes Sweet Buttered Corn \$28

#### **Sliced Sweet & Sour Pork Lion**

Red Skinned Mashed Potatoes Candied Carrots \$29

#### 4-6 oz Atlantic Salmon

Seasoned Rice Mixed Vegetables \$29

## Box Breakfast & Box Lunch Specials : \$15 Each

Add a Soft Drink: \$3

Chocolate Chip Cookies, Chips, Candy Bar, Cracker Packs \$2 Each

#### **Breakfast Box Choices:**

- 1. Granola Cup, Mandarin Orange Cup & Crumb Cake
- 2. Breakfast Burrito (Potato, Egg, Cheese, Chorizo, Fruit Cup, Refried Beans & Crumb Cake
- 3.(3) Scrambled Eggs, (3) Bacon Strips, Grits & Crumb Cake

#### **Box Lunch Choices**

- 1. Fried Chicken, Mac & Cheese, Cole Slaw & Crumb Cake
- 2. Turkey Club Wrap (Turkey, Bacon, Lettuce, Tomato, Mayo and Cheddar Cheese) Kettle Chips, Pickle, Fruit Cup & Crumb Cake.
- 3. Greek Salad, Cup of Greek & Rice Soup, Hummus, Pita Bread & Crumb Cake
- 4. Chicken Teriyaki, Rice, Steamed Broccoli, & Crumb Cake
- 5. Chicken Tenders (2), Chili or Soup, Tossed Salad w/Ranch, Crackers & Crumb Cake
- 6. Asian Sweet & Spice Chicken Chunks, Rice, Steamed Broccoli & Crumb Cake
- 7.Southwest Salad, Grilled Shrimp, Black Beans, Chipotle Rach, Cup of Chicken Noodle Soup & Crumb Cake
- 8. Rigatoni, Meatball, Tossed Salad, Italian Dressing, Bread Stick & Crumb Cake
- 9. BBQ Riblets, Baked Beans & Crumb Cake
- 10. Peperoni Rolls, Sauce, Cheese Curds, Potato Salad & Crumb Cake
- 11. All American Cheeseburger, Pickle, Macaroni Salad, Baked Beans, & Crumb Cake

# What's For Dinner? Buffet & Sit-Down Dinner Menu

# 25 Person Minimum

All meals include coffee & iced tea station. Soft drinks are available at \$3 per person (soft drinks are required to be pre-ordered). Assorted desserts are available at \$7 per person.

## Buffet Dinners Include: Sit-Down Dinners Include:

Choice of Two Entrées Choice of Four Side Dishes Beverage Station Assorted Bread \$35 per person Choice of One Entrée Choice of Two Side Dishes Salad & Assorted Bread Beverage Station \$39 per person (Split Entrees \$3 Per Person)

## **Choice of Entrées:**

Roasted Pork Loin Hand Carved Prime Rib Chicken Parmesan Chicken Chardonnav Chicken Marsala Chicken with Lemon Butter Sauce Chicken Cordon Bleu Stuffed Chicken (Bread or Broccoli & Cheese) Roasted Chicken (Lightly Seasoned, Bone-In) Oven-Fried Chicken (Bone-In) Cabbage Rolls Country Ham Sausage & Peppers Lasagna (Meat or Cheese) Turkey Breast Pot Roast Tenderloin Baked Cod Baked Steak (Marsala or Marinara) Broiled Òrange Roughy Stuffed Flounder Baby Back Ribs (BBQ or Seasoned) Sirloin (Sit-Down Only)

## **Choice of Side Dishes:**

House Salad Spinach Salad Pasta Salad Fruit Salad Wedding Soup Fresh Vegetable Medley Pasta Primavera Rigatoni Marinara Stuffed Shells Cheese Ravioli **Bread Stuffing** Rice Pilaf Glazed Baby Carrots Green Beans Broccoli with Cheese sauce Roasted Red Potatoes Scalloped Potatoes Italian Potatoes Yukon Gold Potatoes Mashed Potatoes Chicken Noodles



# Oh, That Looks Good Appetizers, Trays, and More

# **Appetizers & Trays**

**Meat Tray \$95 | Serves 25** Roast Beef, Capicola, Pepperoni, Salami, Turkey & Cubed or Sliced Ham

**Cheese Tray Large \$95 | Serves 25** American, Provolone, Swiss, Hot Pepper, & Cheddar

**Veggie Tray Large \$85 | Serves 25** Carrots, Celery, Cauliflower, Cucumbers, Broccoli, Black Olives, Pepperoncini with Dill Dip

**Italian Tray \$85 | Serves 25** Tomatoes, Olive Oil/Seasoning, Fresh Mozzarella, Fresh Basil with Balsamic Drizzle

Sandwich Garnish Large \$85 | Serves 25 Lettuce, Tomato & Onion Slices, Pickle Chips, and Hot Pepper Rings

Fresh Fruit Tray Large \$75 | Serves 25 Pineapple, Grapes, Strawberries, Honeydew, Cantaloupe, and Watermelon with a Creamy Dip

**3-Foot Hoagie \$125** One foot each: Ham & Swiss, Turkey & American, Italian Cold Cuts, Garnished with Lettuce, Tomato, Onion, & Mayo

Assorted Cookies | \$21 per dozen

Baked Salato Crab Dip \$90 | Serves 25

Baked Artichoke Dip \$90 | Serves 25



# A La Carte

Minimum order of 5 dozen for a la carte items

Mini Meatballs | \$17 Per Dozen Swedish, Marinara, or Sweet-n-Spicy

Italian Sausage Bites | \$18 Per Dozen

**Chicken Wings \$21 Per Dozen** Sweet and Spicy or Breaded With Hot Sauce on the Side.

Grilled Chicken Strips | \$24 Per Dozen Sweet-N- Spicy, BBQ, or Grilled

Cocktail Ribs | \$24 Per Dozen

Stuffed Mushroom Caps | \$26 Per Dozen Crabmeat, Cream Cheese & Bacon, or Spinach & Swiss

Stuffed Banana Peppers | \$30 Per Dozen Sausage or Vegetable



Mini Chicken Salad Croissants \$125 | 36 per tray

Fresh Sandwich Rolls | \$14 Per Dozen

Tossed Salad | \$7 Per Person

16oz Side of Extra Dressing | \$9

Jumbo Shrimp Cocktail (16-20 per pound) | Market Price

8oz Mayo, Mustard or Ketchup | \$8

# I'll Just Have One More Hors D'oeurves Reception

## 50 Person Minimum

Choice of Two (2) Cold Hors D'oeuvres and Three (3) Hot Hors D'oeuvres Full Buffet of Hors D'oeuvres For:

Two (2) Hours: \$32 per person Three (3) Hours: \$35 per person Additional items may be added for \$5 per person, per item Add a beverage station for \$3.50 per person

# **Cold Hors D'oeurves**

Fruit Tray with Dip (Seasonal)

Cube Cheese & Meat Board with Crackers & Dip

**Crudité with Dip** 

Muffins with Smoked Turkey with Assorted Marmalades

# **Hot Hors D'oeurves**

Oil and Garlic Sausage Ravioli with Fresh Spinach

Sautéed Asparagus with Fresh Spinach

Mini Pepperoni Roll Bites

**Mini Onion Pierogis** 

Breaded Chicken Tenders with Dipping Sauces

**Baked Buffalo Chicken Dip** 

**Hot Crab Dip** 

# **Hot Hors D'oeurves**

**Mini Meatballs:** Swedish, Marinara, or Sweet & Spicy

**Stuffed Mushrooms:** Crabmeat, Spinach & Swiss, or Cream Cheese & Bacon

**Chicken Wings:** Breaded – Hot, Mild, or BBQ Unbreaded – Hot, Mild, BBQ, or Sweet & Spicy

> **Cocktail Riblets:** BBQ Sauce on the Side

#### Sausage & Pepper Bites

Breaded Italian Cheese Ravioli: With Ricotta & Prosciutto

#### Assorted Gourmet Pizza Cuts:

Spinach, Salsa & Feta, Pesto, Tomato & Buffalo Mozzarella, Marinated Chicken & Artichoke Hearts

**Chicken Strips:** Breaded, Grilled, or Sweet & Spicy

**Chicken Quesadilla Triangles** 

Potato Skins with Bacon & Cheddar

**Pot Stickers & Ginger Sauce** 

**Baked Artichoke & Spinach Dip** 

# Gold Performance Sit-Down Dinner

# \$65.00 Per Person | 25 Person Minimum

Four-Hour Unlimited Cocktail Service

Call brand liquor served in plastic barware.

Upgrade to top-shelf liquor for \$7 per person | add glass barware for \$5 per person Liquor for bridal dance not included in open bar service

#### **Cocktail Hour Includes:**

Crudités Presentation with Dip and an Elegant Assortment of Cheese & Fruit Stuffed Mushrooms with Crabmeat or Spinach & Swiss Cheese (1 Hour Presentation)

#### **Dinner Includes:**

Choice of One Entrée and Choice of Two Sides House Salad and Breads (Served Family Style)

## **Choice of Entrées:**

Roasted Pork Loin Hand Carved Prime Rib Chicken Parmesan Chicken Chardonnay Chicken Marsala Chicken with Lemon Butter Sauce Chicken Cordon Bleu Stuffed Chicken (Bread or Broccoli & Cheese) Roasted Chicken<sup>(Lightly Seasoned, Bone-In)</sup> Oven-Fried Chicken (Bone-In) Cabbage Rolls Country Ham Sausage & Peppers Lasagna (Meat or Cheese) Turkey Breast Pot Roast Tenderloin Baked Cod Baked Steak (Marsala or Marinara) Broiled Orange Roughy Stuffed Flounder Baby Back Ribs (BBQ or Seasoned) Sirloin

## **Choice of Side Dishes:**

House Salad Spinach Salad Pasta Salad Fruit Salad Wedding Soup Fresh Vegetable Medley Pasta Primavera Rigatoni Marinara Stuffed Shells Cheese Ravioli Bread Stuffing **Rice Pilaf** Glazed Baby Carrots Green Beans Broccoli with Cheese sauce Roasted Red Potatoes Scalloped Potatoes Italian Potatoes Yukon Gold Potatoes Mashed Potatoes Chicken Noodles

# Gold Performance Buffet Dinner

# \$61.00 Per Person | 25 Person Minimum

Four-Hour Unlimited Cocktail Service

Call brand liquor served in plastic barware.

Upgrade to top-shelf liquor for \$7 per person | add glass barware for \$5 per person Liquor for bridal dance not included in open bar service

## **Cocktail Hour Includes:**

Cheese Presentation, an elegant assortment of both imported and domestic cheeses, served with a variety of crackers Crudité Presentation, an assortment of fresh vegetables served with a creamy dip (1 Hour Presentation)

#### **Dinner Includes:**

Choice of Three Entrees, Choice of Four Sides and Assorted Breads

## **Choice of Entrées:**

Roasted Pork Loin Hand Carved Prime Rib Veal Parmesan Chicken Chardonnay Chicken Marsala Chicken with Lemon Butter Sauce Chicken Cordon Bleu Stuffed Chicken (bread or broccoli & cheese) Roasted Chicken (lightly seasoned, bonein) Oven-Fried Chićken (bone-in) Cabbage Rolls Country Ham Sausage & Peppers Lasagna (Meat or Cheese) Turkey Breast Tender Pot Roast Baked Cod Baked Steak (Marsala or Marinara) Broiled Orange Roughy Stuffed Flounder Baby Back Ribs (BBQ or Seasoned)

## **Choice of Side Dishes:**

House Salad Spinach Salad Pasta Salad Fruit Salad Wedding Soup Fresh Vegetable Medley Pasta Primavera Rigatoni Marinara Stuffed Shells Cheese Ravioli Bread Stuffing Rice Pilaf **Glazed Baby Carrots** Green Beans Broccoli with Cheese sauce **Roasted Red Potatoes** Scalloped Potatoes Italian Potatoes Yukon Gold Potatoes Mashed Potatoes Chicken Noodles

# **Bar Service Menu**

2 hour minimum on all bar services | Professional bartender(s) included with all services

#### **Open Bar / Gold Service:**

\$14.00 per person for the first two hours / \$6.00 per person for each additional hour Includes house brands, canned or bottled beer, wine, soft drinks, and all mixers listed

#### **Open Bar / Platinum Service:**

\$17.00 per person for the first two hours / \$8.00 per person for each additional hour Includes Top Shelf liquor house brands, canned or bottled beer, wine, soft drinks and all mixers listed

#### Cash Bar:

pays for drinks individually as served \$45 per hour per bartender

per bartender Renting party pays for all drinks served

**Cash Bar:** Open Bar / By the Drink: \$200 set-up fee - each guest \$200 set up fee plus \$45 per hour \$10 Per Person for the first two \$10 Per Person for the first two hours/\$5 Per Person for each additional hour

#### **Top Shelf Brands:**

Johnny Walker Black | Crown Royal | Bombay Saphire Gin | Grey Goose Vodka| Woodford Reserve Bourbon | Bacardi Rum

#### **House Brands:**

Jack Daniels | Tangueray| Absolute Vodka | Makers Mark| Bacardi | Dewars Scotch | Scotch

#### Wine (Carlos Rossi):

Chablis (White Wine) | Chianti (Red Wine) | White Zinfandel (Blush)

#### **Canned/Bottled Beer and Kegs:**

Budweiser | Bud Lite | Miller Lite

#### **Drink Prices for Cash Bar:**

Top Shelf \$10 Wine \$7 House Brands \$7 Soft Drinks \$3 Can/Bottled Beer \$5 Wine (carafe) \$30 Undo's Bottle of Wine \$30 Undo's Sparkling White \$30 16. Gal Keg of Beer \$400 Martini & Rossi Spumanti \$60

# The following will be provided for your bar:

Cola | Diet Cola | Lemon-Lime | Club Soda | Tonic | Ginger Ale | Orange Juice | Sour Mix | Lemons & Limes | Ice | Stirrers | Cocktail Napkins | Plastic Cups

> Glass barware is available at \$7.00 per quest



# **Sports Team Specials**

# **Coach's Special Sit-Down**

# \$16.00 Per Person | 25 Person Minimum

Does not include tax and gratuity.

#### Sit-Down: Rigatoni, Meatball, Salad & Bread:

Beverage Station Includes: Coffee, Iced Tea, Lemonade, and Water served in quality plastic glasses & bistro style insulated coffee cups. Includes 4 display tables. Each additional table will be \$15 each.

#### **Room Rental Includes:**

China salad plate, linen table cloth, linen skirts, paper napkins & metal flatware

# **Coach's Special Buffet**

Choice of two entrees, four side dishes, salad, bread, and beverage station.

## \$23.00 Per Person | 25 Person Minimum

Does not include tax and gratuity.

Beverage Station Includes: Coffee, Iced Tea, Lemonade, and Water served in quality plastic glasses & bistro-style insulated coffee cups. Includes 4 display tables. Fach additional table will be \$15 each.

#### **Room Rental Includes:**

China salad plate, linen table cloth, linen skirts, paper napkins & metal flatware

#### Choice of Entrées (2):

Roasted Chicken Fried Chicken Lemon Butter Chicken Chicken Marsala Chicken Chardonnay Chicken Parmesan Roast Beef Ham Turkey Meatballs Sausage Hamburger/Hotdog Pork Loin Pulled Pork

#### **Choice of Side Dishes (4):**

Pasta Salad Roasted Red Potatoes Fruit Salad Cabbage & Noodles Scalloped Potatoes Vegetable Medley Italian Potatoes Pasta Primavera Yukon Gold Honey Potatoes Penna Alfredo Whipped Potatoes

Rigatoni Marinara Chicken Noodles Stuffed Shells Parsley Potatoes Buttered Noodles Cheese Ravioli House Salad Bread Stuffing **Rice Pilaf Glazed Baby Carrots** Green Beans Broccoli with Cheese

# **Graduation Special**

# \$23.00 Per Person | 25 Person Minimum

Choice of two entrees, four side dishes, salad, bread, and beverage station. Does not include tax and gratuity. Serve time: 3 hour limit.

#### **Choice of Entrées (2):**

Roasted Chicken Fried Chicken Lemon Butter Chicken Chicken Marsala Chicken Chardonnay Chicken Parmesan Roast Beef Ham Turkey Meatballs Sausage Hamburger/Hotdog Pork Loin Pulled Pork

Pasta Salad Roasted Red Potatoes Chicken Noodles Fruit Salad Cabbage & Noodles Scalloped Potatoes Vegetable Medley Italian Potatoes Pasta Primavera Yukon Gold Honey Potatoes Penna Alfredo Whipped Potatoes

Rigatoni Marinara Stuffed Shells Parsley Potatoes Buttered Noodles Cheese Ravioli House Salad Bread Stuffing **Rice Pilaf Glazed Baby Carrots** Green Beans Broccoli with Cheese

**Choice of Side Dishes (4):** 

#### **Beverage Station Includes:**

Coffee, Iced Tea, Lemonade, and Water served in quality plastic glasses & bistro-style insulated coffee cups. Includes 4 display tables. Each additional table will be \$15 each.

#### **Room Rental Includes:**

China salad plate, linen table cloth, linen skirts, paper napkins & metal flatware

