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EVENT MENUS

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BREAKFAST

SEASONAL

plated

continental

hot buffet

HOLIDAY INN SACRAMENTO DOWNTOWN



All plated breakfasts include
orange juice
freshly brewed coffee, tea
and decaffeinated coffee service

PLATED BREAKFAST

ALL AMERICAN | 37

freshly baked breakfast breads and pastries
with butter, jams and preserves
scrambled eggs with shredded cheese
choice of bacon or sausage links
breakfast potatoes

KETO CONSCIOUS | 37



scrambled eggs or egg whites
choice of bacon or sausage links
sliced tomatoes with mozzarella

BREAKFAST QUICHE | 36

choice of one selection
quiche lorraine | ham, onion, cheddar
florentine | spinach, gruyere ✓



Vegan



Vegetarian



Ketogenic



Gluten Free

Service limited to 90 minutes. Pricing listed per person, unless otherwise noted. Pricing does not include 26% current service charge or applicable taxes. Consuming raw or undercooked eggs, meat, poultry, seafood or shellfish may increase your risk of foodborne illness.

HOLIDAY INN SACRAMENTO DOWNTOWN




CONTINENTAL | 27 ✓


seasonal selection of sliced fruits and berries
freshly baked breakfast breads and pastries
with butter, jams and preserves
assorted fruit juices
freshly brewed coffee, tea and decaffeinated coffee

CONTINENTAL

EXECUTIVE CONTINENTAL | 30 ✓

seasonal selection of sliced fruits and berries
freshly baked breakfast breads and pastries
with butter, jams and preserves
assorted individual yogurts with granola
hard boiled eggs 
assorted fruit juices
freshly brewed coffee, tea and decaffeinated coffee

ADD ONS

smoked salmon display | 9 
waffle station | 12 ✓
oatmeal station | 7
cereal with milk | 4
omelet station | 15



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OLD TOWN BUFFET | 35

seasonal selection of sliced fruits and berries 
freshly baked breakfast breads and pastries ✓
with butter, jams and preserves
scrambled eggs
bacon and sausage links 
breakfast potatoes 
assorted fruit juices
freshly brewed coffee, tea and decaffeinated coffee



HOT BUFFET

40 person minimum


DOCO BUFFET | 40

seasonal selection of sliced fruits and berries 
freshly baked breakfast breads and pastries ✓
with butter, jams and preserves
assorted individual yogurts with granola ✓
french toast with butter and warm syrup ✓
scrambled eggs
bacon and sausage links 
assorted fruit juices
freshly brewed coffee, tea and decaffeinated coffee

ADD ONS

chicken apple sausage | 5 
biscuits and gravy | 6
vegan sausage | 7 
turkey bacon | 5

BRUNCH ADD ONS

caesar salad | 6
quinoa salad | 6 ✓
caprese salad | 7 ✓
roasted breast of chicken | 8 
brown sugar glazed sliced ham | 8
seasonal vegetable frittata | 8 ✓



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BREAKS

SEASONAL

[ala carte](#)

[am](#)

[pm](#)

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BEVERAGES

Royal Cup coffee | 94 gallon

Starbucks coffee | 120 gallon

hot tea | 94 gallon

iced tea | 94 gallon

fresh lemonade | 78 gallon

Coca-Cola assorted sodas | 6 each

bottled water | 7 each

fruit juice | 7/60 bottle/carafe

ALA CARTE

BAKERY | per dozen ✓


breakfast breads | 59

bagels with cream cheese | 65

croissants | 59

brownies or blondies | 48

assorted cookies | 52

vegan fruit bars | 59 

SWEET SHOP | each ✓

cupcakes | 4

seasonal fruit tart | 5

french macaroons | 4

SNACKS | each

bagged potato chips | 4

bagged trail mix | 5

individual string cheese | 4



Vegan



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HOLIDAY INN SACRAMENTO DOWNTOWN



All breaks include
iced water
freshly brewed coffee, tea
and decaffeinated coffee service

AM BREAKS


MORNING REFRESH | 20 ✓

assorted danish and scones
vegetable crudite with hummus 

PARFAIT STATION | 18 ✓

assorted plain, fruit and greek yogurt
seasonal sliced fruit and berries
house made granola

EXECUTIVE BREAK | 25 ✓

domestic, imported and local cheeses
seasonal fruit with berries
grilled seasonal vegetables with hummus 

BEVERAGE ONLY BREAK | 18

bottled waters - still and sparkling, assorted sodas,
seasonal fruit infused water, lemonade
freshly brewed coffee, tea and decaffeinated coffee



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LUNCH

SEASONAL

[plated](#)

[boxed](#)

[cold buffet](#)

[hot buffet](#)

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All plated lunches include

- seasonal salad
- rolls with butter
- seasonal dessert
- iced tea, iced water
- coffee and tea service

PLATED LUNCH

ROASTED BREAST OF CHICKEN | 48

boneless breast of chicken with pan jus
seasonal roasted vegetables
mashed yukon gold potatoes

GRILLED SALMON | 48

grilled salmon filet with rosemary and citrus
seasonal roasted vegetables
grain pilaf

BONE-IN PORK CHOP | 49

grilled and topped with chimichurri sauce
seasonal roasted vegetables
riced cauliflower

RAVIOLI | 46

vegan or gluten free pasta with pomodoro
steamed broccoli

BISTRO FILET | 53

sirloin tender with roasted garlic compound butter,
seasonal vegetables, roasted yukon gold potatoes



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HOLIDAY INN SACRAMENTO DOWNTOWN



All boxes include
compostable packaging and cutlery
seasonal potato or pasta salad
whole fruit
freshly baked cookie
bottled water or soda

TO-GO LUNCH

Add \$8 per meal for onsite dining

SMOKED TURKEY | 38

smoked turkey, cheddar cheese, tomato, butter lettuce, lemon aioli on a croissant

ROAST BEEF | 41

roast beef, havarti cheese, caramelized onions, on ciabatta

VEGETABLE WRAP | 38 ✓

seasonal roasted vegetables, balsamic glaze, hummus, in a tortilla or rice paper

PROTIEN BOWL | 40 🌱 🌱

seasonal greens, grain pilaf, roasted vegetables, with house vinaigrette

THAI CHICKEN OR TOFU NOODLES | 41 🌱

rice noodles, asian vegetables, thai spiced grilled chicken or tofu with seasonal vinaigrette



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HOLIDAY INN SACRAMENTO DOWNTOWN



COLD LUNCH BUFFET

DOWNTOWN DELI BUFFET | 48

seasonal mixed green salad with ranch and
balsamic vinaigrette dressing
roasted vegetable pasta salad
smoked turkey, roast beef, egg salad, chicken salad
sliced cheeses, artisan rolls and sliced bread
lettuce, tomato, onion, pickles
assorted condiments
assorted bagged potato chips and pretzels
chef's seasonal dessert selection
iced tea and iced water
freshly brewed coffee, tea and decaffeinated coffee

SOUP AND SALAD | 45

chef's soup du jour
farmstand greens, assorted toppings, shredded cheese,
assorted dressings
artisan rolls with butter
chefs seasonal dessert selection
iced tea and iced water
freshly brewed coffee, tea and decaffeinated coffee



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HOLIDAY INN SACRAMENTO DOWNTOWN



COLD LUNCH BUFFET

SOUPER SALAD OR SANDWICH | 48

choice of one:

- chef's soup du jour
- roasted tomato soup ✓
- home-style minestrone

choice of one:

- farmstand greens, seasonal vegetables, cheese and toppings ✓
- caesar salad
- warm bacon spinach salad

choice of one:

- half roast beef on ciabatta
- half turkey croissant
- grilled vegetables with herbed gouney cheese on focaccia ✓
- vegetable wrap ✓

chef's seasonal dessert selection

iced tea and iced water

freshly brewed coffee, tea and decaffeinated coffee

BAKED POTATO BAR | 44

chef's soup du jour

large baked potatoes with house chili, cheese, bacon
and assorted toppings 🍴

chef's seasonal dessert selection

iced tea and iced water

freshly brewed coffee, tea and decaffeinated coffee



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HOT BUFFET

40 person minimum

TEX-MEX | 48

seasonal field green salad with cilantro vinaigrette ✓

tortilla chips with salsa and guacamole 🍷

cheese enchiladas with rojo sauce ✓

beef street tacos with onions, cilantro and corn tortillas

vegetarian refried beans and spanish rice 🍷

chef's seasonal dessert selection

iced tea and iced water

freshly brewed coffee, tea and decaffeinated coffee

ITALIAN | 46

caesar salad

chicken parmesan

vegetarian lasagna ✓

rigatoni with roasted vegetable cacciatore sauce ✓

roasted seasonal vegetables 🍷

warm cheesy garlic bread

chef's seasonal dessert selection

iced tea and iced water

freshly brewed coffee, tea and decaffeinated coffee



Vegan



Vegetarian



Ketogenic



Gluten Free

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HOT BUFFET

40 person minimum

THE SOUTH | 48

southern chop salad with cajun ranch dressing ✓
homestyle potato salad 🍴
build your own slider station
pulled pork and pulled chicken,
traditional and carolina BBQ sauce, fried onions, coleslaw ✓
cheesy grits ✓
jalapeno honey cornbread ✓
chef's seasonal dessert selection
iced tea and iced water
freshly brewed coffee, tea and decaffeinated coffee

PAN-ASIAN | 49

seasonal green salad with assorted dressings ✓
vegetarian egg rolls with dipping sauce ✓
grilled lemongrass chicken
spicy sesame tofu with stir fried greens 🍴
ginger-garlic broccoli 🍴
steamed rice 🍴
chef's seasonal dessert selection
iced tea and iced water
freshly brewed coffee, tea and decaffeinated coffee



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Vegetarian



Ketogenic



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Packages

INCLUSIVE

half day

full day

complete meeting_package

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HALF DAY

10 person minimum

AM ½ day package | 80

inclusive of applicable service charges and taxes

CONTINENTAL BREAKFAST

assorted breakfast pastries ✓
seasonal fresh whole fruit display 🍓
individual yogurt parfait ✓
orange juice
freshly brewed coffee, tea and decaffeinated coffee

MID-DAY BREAK

seasonal fresh whole fruit display 🍓
kind, protein and energy bars
iced water and assorted sodas
freshly brewed coffee, tea and decaffeinated coffee

INCLUSIONS

(1) meet space, setup and clean up
(1) LCD/screen support package - for client provided laptop
wi-fi for all guests

PM ½ day package | 80

inclusive of applicable service charges and taxes

WORKING LUNCH

choice of one salad
choice of one sandwich
chef's seasonal dessert selection
iced tea and iced water
freshly brewed coffee, tea and decaffeinated coffee

AFTERNOON BREAK

choice of one break package

- sweet & salty
- revitalize
- executive

INCLUSIONS

(1) meeting space, setup and clean up
(1) LCD/screen support package - for client provided laptop
wi-fi for all guests



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HOLIDAY INN SACRAMENTO DOWNTOWN

FULL DAY

30 person minimum

FULL DAY MEETING PLANNER PACKAGE | 100

CONTINENTAL BREAKFAST

assorted breakfast pastries
 seasonal fresh whole fruit display 🍓
 individual yogurt parfait ✓
 orange juice
 freshly brewed coffee, tea and decaffeinated coffee

MID-DAY BREAK

seasonal fresh whole fruit display 🍓
 kind, protein and energy bars
 iced water and assorted sodas
 freshly brewed coffee, tea and decaffeinated coffee

WORKING LUNCH

choice of one salad
 choice of one sandwich
 chef's seasonal dessert selection
 iced tea and iced water
 freshly brewed coffee, tea and decaffeinated coffee

AFTERNOON BREAK

choice of one break package

- sweet & salty
- revitalize
- executive

INCLUSIONS

(1) meeting space, setup and clean up
 (1) LCD/screen support package - for client provided laptop
 wi-fi for all guests



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HOLIDAY INN SACRAMENTO DOWNTOWN

COMPLETE MEETING PLANNER PACKAGE

30 person minimum

COMPLETE MEETING PLANNER PACKAGE | 160

CONTINENTAL BREAKFAST

assorted breakfast pastries
seasonal fresh whole fruit display 🍓
individual yogurt parfait ✓
orange juice
freshly brewed coffee, tea and decaffeinated coffee

MID-DAY BREAK

seasonal fresh whole fruit display 🍓
kind, protein and energy bars
iced water and assorted sodas
freshly brewed coffee, tea and decaffeinated coffee

WORKING LUNCH

choice of one salad
choice of one sandwich
chef's seasonal dessert selection
iced tea and iced water
freshly brewed coffee, tea and decaffeinated coffee

AFTERNOON BREAK

choice of one break package

- sweet & salty
- revitalize
- executive

INCLUSIONS

(1) standard guest room per attendee
(1) meeting space, setup and clean up
(1) LCD/screen support package - for client provided laptop
wi-fi for all guests



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RECEPTION

SEASONAL

chilled

hot

displayed

action station






carvery

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CHILLED HORS D'OEUVRES

4 dozen minimum
priced per dozen

- tomato caprese skewer | 64 ✓ 
- brie and raspberry in phyllo | 68 ✓
- jumbo shrimp cocktail | 84 
- beef tenderloin crostini | 76
- ahi poke on wonton crisp | 82
- asparagus wrapped in prosciutto | 74 
- chocolate petite fours | 52
- bordeaux cherry ricotta crostini | 52 ✓
- antipasti skewer | 52
- fig & herbed gournay puff tart | 64 ✓
- smoked salmon mousse on cucumber | 76  
- roasted cauliflower parmesan stuffed mushroom | 52 ✓

Butler Passed or Displayed
\$157.50 per butler
(\$125 fee + 32.50 Service Charge)



Vegan



Vegetarian



Ketogenic



Gluten Free








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HOT HORS D'OEUVRES

4 dozen minimum
priced per dozen

- spanakopita | 64 ✓
- miniature beef wellington | 76
- crab cakes with chipotle aioli | 84
- pork potstickers | 62
- vegetable egg rolls | 62 ✓
- bacon wrapped scallops | 84 
- coconut shrimp | 75
- polenta cake with wild mushrooms | 66 
- arancini with sundried tomato | 50  
- stuffed peppers with baba ganoush | 62 ✓
- roasted brussel sprout and ricotta toast | 50 ✓
- black bean avocado tostada bite | 50 
- spinach mushroom stuffed yukon potato | 62  

Butler Passed or Displayed
\$157.50 per butler
(\$125 fee + 32.50 Service Charge)



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DISPLAYED HORS D'OEUVRES


serves 50 people

charcuterie board | 545 


house marinated olives, pepperoncini, roasted peppers, fresh mozzarella, domestic and imported cured meats

mediterranean vegetables | 495 

seasonal grilled and marinated vegetables with lemon garlic aioli, hummus and tzatziki

market fruit display | 495 

seasonal sliced fruit and berries with yogurt dip

cheese board | 545 

international, domestic and local artisan cheeses, fruit jam, preserves and crackers

Butler Passed or Displayed
\$157.50 per butler
(\$125 fee + 32.50 Service Charge)



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ACTION STATIONS

\$189 per chef attendant. Hotel recommends 1:75 guests.
(\$150 Fee + \$39 Service Charge)

pasta station | 25 ✓

tri-color cheese tortellini with roasted garlic cream sauce

penne pasta with marinara sauce

farfalle with herb oil, spinach and roasted tomato

street tacos | 26 🌱

(2 tacos per person)

carne asada, chicken or adobo pork

corn tortilla, cilantro, onions, lime, fresh salsa and crema

dim sum | 29

vegetable egg roll ✓

crab rangoon

shrimp shu mai

pork pot stickers

sweet chili sauce and soy sauce

wings | 28

(3 wings per person)

crispy fried chicken wings

maple chipotle sauce, bleu cheese, classic buffalo sauce,

classic fire sauce, honey BBQ sauce, chili pepper, soy sauce

carrots and celery



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HOLIDAY INN SACRAMENTO DOWNTOWN

CARVERY

50 person minimum

\$189 per chef attendant. Hotel recommends 1:75 guests.
(\$150 Fee + \$39 Service Charge)

prime rib | 29

rosemary roasted with caramelized onions

horseradish sauce and rolls

turkey breast | 23

cranberry relish, chive mayonnaise

artisan rolls

lemon rosemary chicken | 21

grilled, with natural jus

santa maria tri-tip | 26

herb roasted, chimichurri

horseradish sauce and rolls

brown sugar pork loin | 24

apple onion compote, whipped sweet potato

artisan rolls

salmon en croute | 32

whole roasted salmon in puff pastry

spinach, feta cheese, lemon dill aioli



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DINNER

SEASONAL

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PLATED DINNER

AIRLINE CHICKEN | 58

with fire roasted red pepper sauce
wild mushroom risotto and seasonal vegetables

72-HR BEEF SHORT RIB | 65

with tomato giardiniera demi glace
seasonal vegetables and polenta

HALIBUT | 77

pan seared with tarragon beurre blanc
fregola sarda (wheat pasta) and seasonal vegetables

VEGAN CHICKEN | 58

with lemon caper sauce riced cauliflower tomatoes and kalamata olives

All plated dinners include

seasonal salad
rolls with butter
seasonal dessert
iced tea, iced water
coffee and tea service



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PLATED DINNER

RACK OF LAMB | 79

herb crusted with port wine reduction
creamy truffled polenta and seasonal vegetables

GRILLED NY STRIP | 65

with bone marrow compound butter
seasonal vegetables and roasted fingerling potatoes

SEARED SALMON | 71

with rosemary orange sauce
wild grain pilaf and seasonal vegetables

All plated dinners include

- seasonal salad
- rolls with butter
- seasonal dessert
- iced tea, iced water
- coffee and tea service



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HOT BUFFET

40 person minimum

CAPITAL BUFFET | 74

spinach salad with herb vinaigrette ✓
seasonal green salad with assorted dressings ✓
boneless breast of chicken with tomato cream sauce
beef medallions with mushroom and balsamic glazed onions
rice pilaf 🍽️
garlic broccolini 🍽️ ✓
chef's seasonal dessert selection
iced tea and iced water
freshly brewed coffee, tea and decaffeinated coffee

TUSCAN BUFFET | 72

caesar salad,
pasta salad ✓
chicken marsala,
seared salmon piccata
saffron risotto 🍽️
roasted seasonal vegetables ✓
artisan dinner rolls with butter
chef's seasonal dessert selection
iced tea and iced water
freshly brewed coffee, tea and decaffeinated coffee



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HOT BUFFET

40 person minimum

SOUTH OF THE BORDER BUFFET | 72

field green salad with cilantro dressing ✓
tortilla chips with house made salsas and guacamole
chicken fajitas with grilled onions and peppers
carne asada
mahi mahi tacos with chipotle slaw
frijoles de la olla
mexican street corn ✓
spanish rice 🍷
buñuelos with powdered sugar, vanilla flan
iced tea and iced water
freshly brewed coffee, tea and decaffeinated coffee

ISLAND TIME BUFFET | 74

asian mixed greens, mandarins, macadamia nuts, cranberries
and mango vinaigrette ✓
seasonal fruit salad ✓
macaroni salad
ginger glazed salmon
teriyaki chicken
marinated short ribs
sticky white rice 🍷
pineapple upside down cake
iced tea and iced water
freshly brewed coffee, tea and decaffeinated coffee



Vegan



Vegetarian



Ketogenic



Gluten Free

Service limited to 90 minutes. Pricing listed per person, unless otherwise noted. Pricing does not include 26% current service charge or applicable taxes. Consuming raw or undercooked eggs, meat, poultry, seafood or shellfish may increase your risk of foodborne illness.

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HOT BUFFET

40 person minimum

SURF AND TURF | 77

seasonal field green salad with vinaigrette ✓
petite strip loin with peppercorn sauce
shrimp scampi linguine
frutti di mare (fruit of the sea):
baby scallops, crab, mussels, fish and house-made cream sauce
grilled asparagus 
scaloped potatoes ✓
artisan rolls with butter
chefs seasonal dessert display
iced tea and iced water
freshly brewed coffee, tea and decaffeinated coffee

BIG EASY BUFFET | 72

garden salad with assorted dressings ✓
potato salad 
chicken gumbo with andouille sausage
cajun jambalaya
shrimp etouffee
green beans with smoked turkey
goat cheese grits 
steamed rice 
corn bread with butter ✓
iced tea and iced water
freshly brewed coffee, tea and decaffeinated coffee



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BEVERAGES

LIBATIONS

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Bartenders
hotel recommends 1:75 guests

HOST BAR

bartender fee \$315
(\$250 fee + \$65 service charge)

waived with \$500 in sales
per drink, billed on consumption

house brands cocktail | 12
top shelf cocktail | 14
imported beer | 10
domestic beer | 8
craft beer | 10
house wine | 10
top shelf wine | 12
bottled water | 7
red bull | 9
soda | 6
fruit juice | 6



Vegan



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Bartenders
hotel recommends 1:75 guests

CASH BAR

bartender fee \$315
(\$250 fee + \$65 service charge)

waived with \$500 in sales
per drink, paid by each guest

house brands cocktail | 14

top shelf cocktail | 16

imported beer | 12

domestic beer | 10

craft beer | 12

house wine | 12

top shelf wine | 14

bottled water | 7

red bull | 9

soda | 6

fruit juice | 6



Vegan



Vegetarian



Ketogenic



Gluten Free

Pricing includes 26% current service charge and applicable taxes.

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PACKAGE BAR

bartender fee \$315
(\$250 fee + \$65 service charge)
waived with \$500 in sales

House Brands

Spirits

Vodka - new amsterdam
Gin - new amsterdam
Rum - flor de cana 4-year extra seco
Tequila - el jimador blanco
Bourbon/Whiskey - jim beam white label
Scotch/Cognac - grant's

Wine

silver gate sparkling
chateau ste. michelle rose
hayes ranch sauvignon blanc
canyon road |
chardonnay, pinot noir, merlot and cabernet sauvignon
chateau reisling
chloe pinot grigio

Beer

budweiser
bud light
blue moon
fat tire

House Brands Per Person

First Hour | 20
Additional Hours | 9

Top Shelf Brands Per Person

First Hour | 24
Additional Hours | 12

Beer/Wine Per Person

First Hour | 15
Additional Hours | 8

Top Shelf Brands

Spirits

Vodka - tito's handmade
Gin - ford's
Rum - sailor jerry's spiced
Bourbon/Whiskey - maker's mark
Scotch/Cognac - laphroaig 10-year
Tequila - espolon blanco

Wine

la marca sparkling
a to z rose
decoy sauvignon blanc
clos du bois |
chardonnay, merlot, cabernet, and pinot grigio
chateau resiling

Bartenders
hotel recommends 1:75 guests

Pricing does not include 26% current service charge or applicable taxes.



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TECHNOLOGY

CONNECTION
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a la carte

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PACKAGED TECHNOLOGY

VIDEO

LCD/Screen Package \$575
includes (1) 8' or 10' screen, based on room size, LCD
projector, cabling and power for client provided laptop,
setup support and teardown

Screen Support Package \$300
client to provide own LCD/Computer, includes
(1) 8' or 10' screen, cabling, power,
setup support and teardown

AUDIO

Wireless Microphone Package \$400
includes (1) wireless handheld or (1) wireless lavalier
microphone, (1) 4 channel mixer, (1) powered speaker,
cabling and power, setup support and teardown

Podium Microphone Package \$200
includes (1) wired microphone, (1) 4 channel mixer,
(1) powered speaker, cabling, power,
setup support and teardown

Computer Sound Package \$150
includes (1) 4 channel mixer, (1) powered speaker,
computer audio cabling, setup support and teardown

COLLABORATION

Flipchart Package \$80
includes (1) flipchart with sticky sheets, pens, easel,
setup and teardown

Speakerphone Package \$150
includes (1) polycom conference phone, cabling,
setup and teardown

AMBIENCE

Stage Drape \$500
50' choice of Black, Grey or Blue, setup and teardown

Stage Lighting \$400
(5) customizable up lights, setup and teardown

STAGING

6'x8' stage \$150
per section, includes stairs with railing

stage ramp \$300

additional options available through the hotel preferred partner MetroMedia Productions, Inc.

PRICES ARE INCLUSIVE OF APPLICABLE SERVICE CHARGE AND TAXES
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A LA CARTE TECHNOLOGY

VIDEO

- optoma ZH406 4000 lumen laser projector \$345
- panasonic 7700 HD laser projector \$1100
- 65" samsung monitor with stand \$425
- 80" LED monitor with stand \$700
- 6' tripod screen \$50
- 8' tripod screen \$75
- 10' cradle screen \$130

AUDIO

- 4 channel mixer \$65
- 6 channel mixer \$100
- wired microphone \$60
- wireless microphone \$190
- powered speaker \$160
- microphone floor stand \$20
- microphone table top stand \$15
- speakerphone \$125

LABOR

- setup (1 hr. minimum) \$80
- teardown (1 hr. minimum) \$80
- onsite support (2 hr. minimum) \$80
 - holiday, overnight, overtime \$180
 - per technician/per hour

CONFERENCE AIDS

- display easel \$20
- flipchart easel \$20
- speaker timer \$70
- wireless mouse/slide advancer \$50
- 4'x6' whiteboard (pens & eraser) \$50
- flipchart pad \$20
- flipchart sticky pad \$40
- flipchart pens \$10
- standing podium (lectern) \$150
- spider box (power distribution) \$300
- 6' table top exhibit, includes drape, (2) chairs \$20
- 8' table top exhibit, includes drape, (2) chairs \$25

AMBIENCE

- LED up light \$70
- LED leko light \$150
- draping (10' section - grey, black, blue) \$150
- screen draping \$400

STAGING

- 6'x8' stage \$150
- stage ramp \$300

additional options available through the hotel preferred partner MetroMedia Productions, Inc.

PRICES ARE PER ITEM, UNLESS OTHERWISE NOTED AND
INCLUSIVE OF APPLICABLE SERVICE CHARGE AND TAXES
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We take pride in offering exceptional food and services tailored to your specific preferences and requirements. Our experienced team of catering sales and event experts will work with you to craft personalized menu suggestions. What matters to you matters to us.

Gratuity and Service Charge

The combined gratuity and service charge that is in effect on the day of your Event will be added to your account. Currently, the combined charge is equal to 26 percent of the food and beverage total, plus any applicable state and/or local taxes. A portion of this combined charge, is a gratuity and will be fully distributed to servers, and where applicable, bussers and/or bartenders assigned to the Event. The remainder of the combined charge, is a service charge that is not a gratuity and is the property of Hotel to cover discretionary and administrative costs of your Event. Hotel will endeavor to notify Group in advance of Group's Event of any increases to the combined charge should different gratuity and/or service charge amounts be in effect on the day of Group's Event.

Food and Beverage Guarantees and Timeline

Menu Prices Set by Hotel - 90 days prior to the Event

At that time, Hotel will confirm in writing Group's menu prices for catered food and beverage functions.

Food and Beverage Cutoff Date

45 days prior to the Event

Group must submit the final agenda with detailed daily room set specifications, final catered menu selections and the updated anticipated attendance for all scheduled catered food functions. Upon review of Group's final menus and Event requirements, Hotel will send Event Orders to Group to review all arrangements and prices. If Group does not advise Hotel of any changes on the Event Orders by the date requested by Hotel, Group agrees that the Event Orders will be considered accepted by Group as correct and Group will be billed accordingly.

Expected Number of Attendees

Due no later than noon - local time - 10 days prior to the first Event

Group must submit the expected number of attendees for each catered food function. If for any reason Group's expected number of attendees are not submitted by the due date, Hotel will use the anticipated number of attendees listed in the Event Orders as the basis to determine the expected number of attendees.

Final Guarantees

Due no later than noon - local time - 4 business days prior to the first Event

Group must inform Hotel of the final guaranteed number of attendees that will attend each of the catered food functions by contacting the Events/Catering Department by email or phone. Guarantees cannot be reduced after this time. Guarantees by text message cannot be accepted. Group will be charged the final guaranteed attendance or the number of attendees served, whichever is greater. Hotel will only prepare food for the final guaranteed number of attendees.

For More Information, Terms and Conditions, [Click HERE](#)

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