

***Welcome!!***

### **Every Occasion is Welcome**

The Holiday Inn Odessa welcomes the opportunity to be your host hotel for your upcoming event. We realize you have many choices in the Odessa, Texas area, and we thank you for choosing us.

The Holiday Inn Odessa is a four story 102 room suite all-interior corridor property with an out-door swimming pool. All of our traditional rooms and suites are equipped with a two-line phone system, voicemail, free high-speed internet access, microwave, refrigerator, iron, ironing board, hairdryer, and coffee maker. Free wireless high-speed internet access is also available in the breakfast and lobby areas. Our guests will also be able to enjoy a made to order breakfast. We are located within close proximity of local dining and shopping.

Our meeting space is a wonderful place to host your event. With a dance floor and bar available there are plenty of opportunities.

### **Catering and Beverage Services**

ABSOLUTLY no outside alcohol is permitted. If outside alcohol is found, there will be a fee of \$500 and event will be ask to leave. NO refunds will be issued. *Private bar is available.*

Catering options are available and prices vary based on selection and number of attendants.

8.25% sales tax will be charged on all catering total. Catering decisions are to be made no later than one month before event.

### **Meeting room set up**

Meeting room set up will be based on number of attendants on agreement. Set up will be set according to request. Round tables and rectangle tables are available for set ups.

### **Payment and Cancelations**

25% deposit is requested to guarantee meeting space. All payment is due 1 week prior to event unless other arrangements have been made. Cancelation is requested to be given notice at least 3 weeks prior to event for full refund. If canceled after cancelation deadline deposit will be forfeited.

### **Damages/Decorations**

Holiday Inn is not responsible for any damages made to personal items. Any damages made to hotel will be charged to the card on file, *prices vary* on damages. ABSOLUTLY no confetti and glitter.

**OUTSIDE CATERING FEE OF \$150 WILL BE ADDED TO ANY EVENTS CATERED  
BY AN OUTSIDE SOURCE.**

**25% Service Fee will be applied to rental**

**Contact to book event:**

- **Samantha Dawson at 432-305-8868 [samanthad@insigniamgmt.com](mailto:samanthad@insigniamgmt.com)**

## **HORS D'OEUVRES MENU**

**All items are priced on per tray. Each tray feeds 10 people. Items are provided to feed the number of people guaranteed.**

- Fruit Tray \$40
- Vegetable Tray \$40
- Cheese and Crackers Tray \$45
- Chips and Salsa \$30
- Mini Taquitos \$50
- Assorted Finger Sandwiches \$ 60
- Stuffed Jalapenos \$65 (30 per tray)
- Mozzarella Sticks \$35 (30 per tray)
- Hot Wings \$75 (30 per tray)
- BBQ Mini Sausage \$40

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## **Buffet Breakfast**

\$25 per person includes

- Big Texas Size Breakfast
- Bacon and Sausage
- Soft Fluffy Scrambled Eggs
- Breakfast Potatoes
- Biscuits and Gravy
- Assorted Chilled Juices
- Assorted Fruit
- Yogurt
- Cereal
- Pancakes or waffles for additional \$3 per person

## **Break the Fast Buffet Selections**

The Continental Dived Breakfast \$18 per person includes

- Sliced fresh fruit and seasonal berries
- Yogurt
- Assorted muffins and pastries
- Bagels w/ cream cheese and Fruit Preserves

Breakfast a la Carte

- Assorted Danishes per dozen \$20
- Assorted Muffins per dozen \$ 20
- Bagels with cream cheese per dozen \$30
- Sliced Seasonal Fruit per person \$40 (tray feeds 10 people)

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## **The Break Room**

### The Energizer

- \$35 per set up (feeds 15 people)
  - Oatmeal Cookies
  - Granola Bars
  - Yogurt
  - Whole Fruit
  - Gatorade
  - Bottled Water

## **Lunch**

### Sandwich Bar

- \$25 per person includes:
  - Ham, Smoked Turkey, Roast Beef, Cheddar Cheese, Monterey Jack, Lettuce, Tomatoes, Pickles, Red Onions, Mayonnaise, and Mustard.
  - Assortment of Rustic Bread and Croissants
  - Side selection (one option only): Fruit Salad, Assorted Chips, Pasta, Salad, or Soup (Potato)
  - Beverage: Sweet and Unsweet tea, Sodas, Water
  - Dessert one selection *see dessert page*

### Backyard Party

- \$30 per person includes:
  - Hot dogs & hamburgers
  - Lettuce, Tomato, Onions, Pickles, Relish, Mustard, Ketchup, and Mayonnaise
  - Chips
  - Beverage: Sweet and Unsweet tea, Sodas, Water
  - Dessert one selection *see dessert page*

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## The Tailgate

\$30 per person includes:

- Nachos
- Wings
- Dressing/Dipping Sauce
- Fries
  - Beverage: Sweet and Unsweet tea, Sodas, Water
  - Dessert one selection *see dessert page*

## **Dinner**

### Cowboy package

- \$45 per person
  - Pork Chops, Chicken Fried Steak
  - Brisket and Ribeye additional \$5
  - Vegetable and Starch *see Vegetable and Starch page*
  - Beverage: Sweet and Unsweet tea, Sodas, Water
  - Dessert one selection *see dessert page*

### Santa Rita

- \$35 per person
  - Beef or Chicken Fajitas
  - Refried Beans, Mexican Rice, flour or corn tortillas, lettuce, sour cream, shredded cheese, and salsa picante
  - Beverage: Sweet and Unsweet tea, Sodas, Water
  - Dessert one selection *see dessert page*

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## Taco Bar

- \$35 per person
  - Ground Beef or Chicken
  - Refried Beans, Mexican Rice, flour or corn tortillas, lettuce, sour cream, shredded cheese, and salsa picante, cilantro and onions
  - Beverage: Sweet and Unsweet tea, Sodas, Water
  - Dessert one selection *see dessert page*

## Enchiladas

- \$35 per person
  - Ground Beef or Chicken
  - Red or Green
  - Refried Beans, Mexican Rice, flour or corn tortillas, lettuce, sour cream, shredded cheese, and salsa picante, cilantro and onions
  - Beverage: Sweet and Unsweet tea, Sodas, Water
  - Dessert one selection *see dessert page*

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## **Add on Entrees**

### **Prices based on market value**

- Barbecue Chicken
- Chicken Alfredo
- Chicken Cordon Bleu
- Chicken Parmesan
- Fried Catfish
- Fried Chicken
- Fried Shrimp
- Grilled Chicken
- Grilled Shrimp
- Lasagna
- Teriyaki Chicken
- Steak Tips
- Spaghetti and Meatballs
- Smothered Steak
- Smoked Sausage
- Roast Turkey Breast
- Roasted Chicken
- Roast Pork Loin
- Pulled pork
- Pot Roast

## **Vegetables**

- Baked Beans
- Broccoli and Cheese
- Cole Slaw
- Green Bean Casserole
- Pinto Beans
- Refried Beans
- Sautéed Zucchini
- Spinach
- Steamed Broccoli
- Vegetable Medley
- Buttered corn
- Corn on the cob
- Glazed Carrots
- Potato Salad
- Roasted Broccoli
- Southern Green Beans
- Texas Style Beans
- Cucumber, red onion, & tomato salad

## **Starches**

- Baked Potatoes
- French Fries
- 
- Scalloped Potatoes
- Steamed Rice
- Twice Baked Potatoes
- Baked Sweet Potatoes
- Mac and Cheese
- Roasted Red Potatoes
- Spanish Rice
- Sweet Potato Casserole

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## **Bread**

- Rolls - French Bread
- Garlic Bread
- Cornbread - Bread Sticks

## **Desserts**

- Apple Pie
- Banana Pudding - Banana Cobbler
- Carrot Cake - Brownies
- German Chocolate Cake - Cherry Cobbler
- Chocolate Cream Pie - Chocolate Cake
- Key Lime Pie - Ice Cream Sundaes
- New York Cheesecake - Peach Cobbler
- Pecan Pie - Red Velvet Cake
- Strawberry Cheesecake - Strawberry Short Cake
- Tres Leches Cake - Turtle Cheesecake

## **Beverage Packages**

- Coffee and Water: \$2 per person
- Tea (sweet & unsweet): \$2 per person
- Assorted Sodas and Tea: \$3 person
- WE OFFER PACKAGES FOR GROUPS LARGER THAN 75 PEOPLE

## **Bar**

### Sponsored Bar

- Ran by a ticket system
- Tickets are \$8 each
- You would be responsible for passing out tickets
- Options include bottled beer, glass of wine, or a mixed drink

### Cash Bar

- \$500
- Beer, imported beer, wine, mixed drinks all limited selections

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