

# CONFERENCING BEYOND THE ORDINARY

HOLIDAYINN.COM

***Holiday Inn***

AN IHG HOTEL



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# CONFERENCE EVENTS & SPECIALISTS

## WELCOME TO HOLIDAY INN JOHANNESBURG-ROSEBANK!

Nestled in the heart of Johannesburg's bustling Rosebank business district, Holiday Inn Johannesburg-Rosebank offers the perfect blend of convenience and comfort. With direct access to The Zone @ Rosebank shopping centre and just 100 meters from the Rosebank Gautrain Station, getting to and from the airport couldn't be easier.



## PERFECT FOR CONFERENCES AND EVENTS

Whether you're planning a business meeting, a conference, or a special event, our prime location near corporate headquarters and the Johannesburg CBD makes us the ideal choice. Our hotel boasts a variety of fully equipped conference rooms designed to meet all your needs. With multiple meeting spaces featuring the latest technology, including audio-visual equipment, high-speed internet access, and video conferencing capabilities, we ensure your event runs smoothly.

Our hybrid conferencing system effortlessly blends in-person and virtual attendees, catering to the modern demands of business events. We offer state-of-the-art facilities, including a business center, and a dedicated event planning team to assist with every detail, from setup to catering, ensuring your corporate functions are a success.

## CONVENIENCE AT YOUR FINGERTIPS

Our direct access to The Zone @ Rosebank shopping centre means that conference attendees have an array of amenities right at their doorstep. From banks and pharmacies to shops for any last-minute needs, everything you could want is just a short stroll away. This convenience allows your attendees to make the most of their time, handling personal errands or picking up essentials without leaving the vicinity.

## SEAMLESS CONNECTIVITY

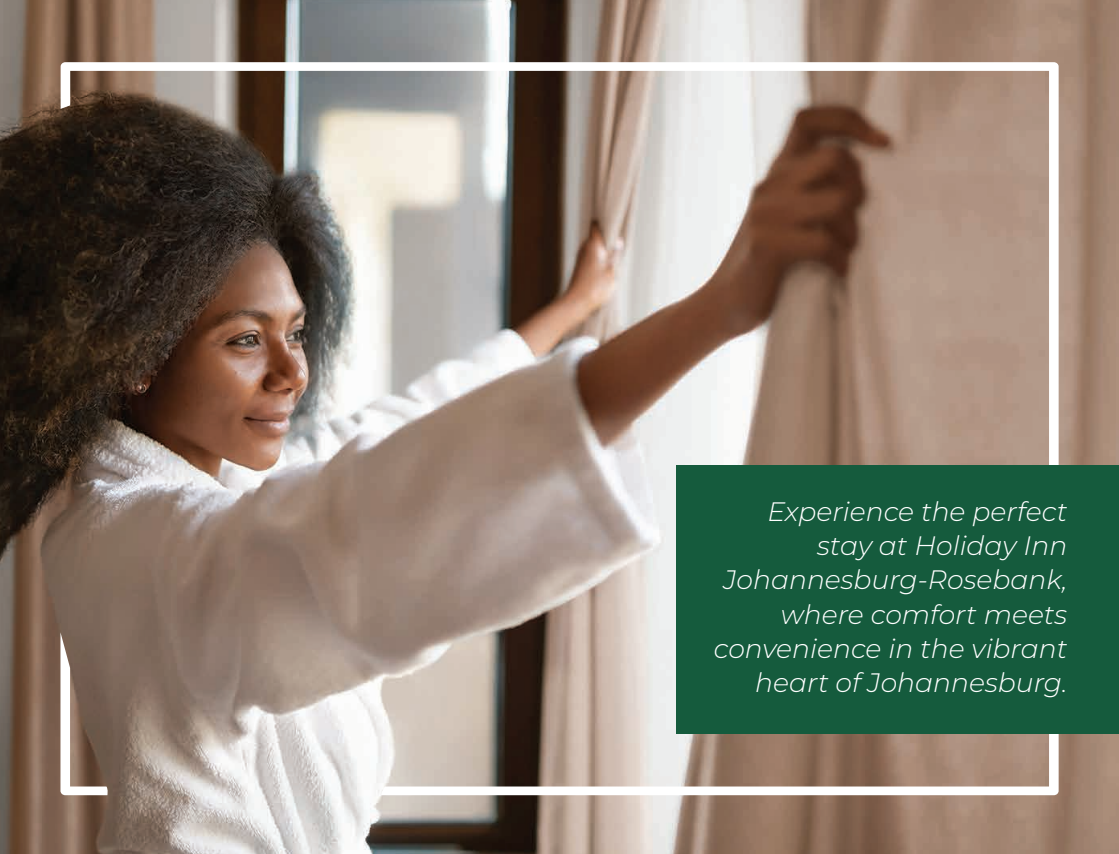
Located just 100 meters from the Rosebank Gautrain Station, our hotel offers unparalleled convenience for traveling between the hotel and the airport, as well as other key areas in Johannesburg. This handy location means attendees can arrive swiftly and comfortably, avoiding the hassle of traffic and ensuring they can focus on the business at hand. The Gautrain also provides easy access to popular areas such as Sandton and Pretoria, making it ideal for local and international guests looking to extend their stay and explore the vibrant surroundings before or after their conference.

## IDEAL FOR LONGER CONFERENCES AND OVERNIGHT STAYS

Our modern, comfortable rooms are designed to make longer conferences and overnight stays as pleasant as possible. Each room comes with high-speed Wi-Fi, Smart TVs, and spacious work desks, ensuring you stay connected and productive. With 158 guest rooms across 6 floors, we provide ample accommodation for overnight delegates, ensuring they are well-rested and ready for the next day's activities.

Attendees can unwind and recharge in our on-site fitness center or outdoor pool, and our business center with state-of-the-art meeting rooms and conference facilities ensures a productive and seamless experience. For a great evening of connection, guests can enjoy our stylish bar and lounge, perfect for networking and socializing after a day of meetings.





*Experience the perfect stay at Holiday Inn Johannesburg-Rosebank, where comfort meets convenience in the vibrant heart of Johannesburg.*

## DINING AND RELAXATION

Start your day with a delicious breakfast at Velvet Restaurant, renowned for its variety of international dishes, available from 6:30am to 10pm daily. Unwind with a drink at our stylish bar or opt for room service for a relaxing evening in.

## OUR ACCOMMODATIONS

Each of our 158 guest rooms features Smart TVs, tea/coffee making facilities, air conditioning, a hairdryer, an in-room safe, and a work desk. The brand-new Smart TVs provide a range of entertainment options, allowing you to relax and enjoy your favorite shows and movies with ease. All rooms come with an en-suite bathroom, and interleading rooms are available for your convenience.

## PARKING AND TRANSPORTATION

We offer plenty of parking in a secure undercover parkade, ensuring peace of mind for guests with vehicles. Additionally, our porte cochere area allows buses to stop and drop off right at our door, making it convenient for larger groups. Plus, the nearby Gautrain station provides quick and easy access to the airport and other key areas, adding to the convenience for all our guests.

# ROOM TO WORK, SPACE TO RELAX

Made welcome from the moment you walk through our doors. Have confidence knowing you'll get the job done with our meeting, conference and work spaces. Then wind down at our gym, pool, on-site restaurant or bar.

**Work, rest and stay, with Holiday Inn-Rosebank.**





## VENUES & AMENITIES

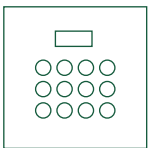
Elevate your meetings with cutting-edge technology and comfort. Our versatile dual-screen setup can be used separately or combined for maximum impact. Enjoy crystal-clear sound with our built-in audio system, HD camera, and Bluetooth speaker for seamless hybrid meetings. High-quality ceiling speakers and a microphone ensure everyone is heard. With adjustable lighting and temperature control, you can create the perfect atmosphere for an uninterrupted and memorable experience. (Recordings are available at an extra charge).

Our conference facilities offer a range of amenities to enhance your event:

- Data projector & screen
- Note pads & pens
- Flip chart board & paper
- Stationery box
- 2 bottled waters per delegate
- Arrival tea / coffee & snacks
- Mid-Morning tea / coffee & snacks
- Buffet lunch with 1 soft drink
- Afternoon tea / coffee & snacks
- Free Parking

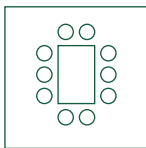
## SEATING STYLES

1.



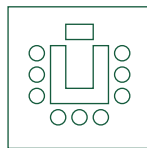
CINEMA

2.



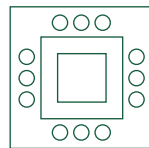
BOARDROOM

3.



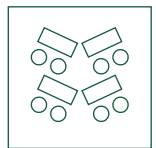
U-SHAPE

4.



HOLLOW  
SQUARE

5.



CLASSROOM

# CONFERENCE ROOMS



OXFORD

Ideal for smaller board meetings and strategy sessions. Features a high-definition smart TV, overhead projector, conference speakerphone, and boardroom chairs. Adjustable lighting ensures a comfortable and productive environment.

STYLE	CAPACITY
Boardroom	8 people



CRADOCK

Accommodates up to 30 people when combined or splits into two rooms, ideal for breakaway sessions. Features dual screens, projectors, built-in sound, and adjustable lighting for a flexible and seamless experience.

STYLE	CAPACITY
Classroom	20 people
Cinema	30 people
Hollow Square	17 people
U-Shape	15 people



TYRWHITT

Perfect for larger meetings of up to 70 delegates. Equipped with dual screens, HD camera, Bluetooth speaker, and built-in sound system. Enjoy high-quality audio, adjustable lighting, and temperature control for a seamless and memorable experience.

STYLE	CAPACITY
Classroom	50 people
Cinema	70 people
Hollow Square	34 people
U-Shape	30 people





## PACKAGES

FULL DAY CONFERENCE PACKAGE R585 PER PERSON (including lunch)	HALF DAY CONFERENCE PACKAGE R535 PER PERSON (including lunch)
Venue hire from 08h00 until 17h00	Venue hire from 08h00 until 13h00
3 Tea / Coffee breaks & light sweet / savoury snacks	2 Tea / Coffee breaks & light sweet / savoury snacks
Lunch - Including 1 soft drink	Lunch - Including 1 soft drink
Stationary, water & mints	Stationary, water & mints
Undercover secure parking	Undercover secure parking
Standard conference equipment - Data projector, screen, flipchart & pens, whiteboard & markers	Standard conference equipment - Data projector, screen, flipchart & pens, whiteboard & markers
15% VAT	15% VAT

*For extended hours, an additional fee might be applicable.*

# WHAT'S ON THE TABLE

At Holiday Inn Johannesburg-Rosebank, we understand the importance of offering nourishing and enjoyable refreshments to keep attendees energized and focused throughout the event. Our catering team carefully curates each culinary experience to delight the senses and complement the productive atmosphere of your conference.

During scheduled breaks, attendees can look forward to a selection of premium teas, coffees, and snacks. Whether you prefer the bold kick of freshly brewed coffee or the soothing warmth of a fragrant tea, we have something to suit every taste. Our selection of sweet and savoury snacks, including delicate pastries, decadent cakes, and artisanal cheeses, offers a perfect balance of flavours to keep everyone satisfied.

We believe that food plays a crucial role in enhancing the overall experience. It's not only a chance to recharge but also an opportunity for attendees to connect and network in a relaxed setting. Whether it's a quick refreshment between sessions or a more leisurely bite during a networking break, our culinary offerings are designed to leave a lasting impression.

If you have specific dietary requirements, our catering team is more than happy to accommodate your preferences, ensuring everyone enjoys a tailored culinary experience.

At our conference centre, food is more than just sustenance—it's an integral part of the event, designed to nourish, delight, and foster connections. We invite you to enjoy a memorable culinary journey that enhances both the body and mind.



# FOOD FOR THOUGHT



# ACCOMMODATION & FACILITIES

## ROOMS

- 158 bedrooms with 8 Floors and 3 wheelchair accessible rooms
- En-suite bathrooms with water-saving shower and quality towels
- Flat Screen Smart televisions with DSTV limited bouquet
- Work desks with ergonomical chairs and conveniently located plug points
- Lounge area
- Hair-dryer and full length mirror
- In-room safe
- Bedside plug points
- Tea and coffee making facilities
- Block-out curtains
- Iron and ironing board in room

## FACILITIES

- Complimentary high-speed Wi-Fi
- Complimentary self-service business centre
- Velvet Restaurant & Bar serving breakfast, lunch and dinner
- Irons & Ironing boards available
- Laundry & dry cleaning services
- Ground Floor Lobby with First Floor reception
- Ground Floor Conference Centre
- Key-card lift access to all rooms
- Swimming Pool and terrace
- Free shuttle within a 5km radius for business guests

## FOOD & BEVERAGE

- Velvet Restaurant serves a Full English breakfast buffet each morning, as well as buffet and à la carte lunches and dinners
- Room service is available 24-hours a day

## NEARBY SHOPPING EXPERIENCES

Direct, secure access to The Zone @ Rosebank Shopping Mall, a contemporary shopping centre offering numerous retail stores, pharmacies, banks, restaurants and Moove gym. The adjacent Rosebank Mall houses a wide variety of stores, from high-end fashion boutiques to mainstream retailers.





# CONFERRING TERMS & CONDITIONS

1. A signed-off contract and a non-refundable deposit equivalent to 50% of the value of the reservation is required as confirmation of your reservation. If this is not received the Hotel reserves the right to automatically release your booking.
2. Payment Terms: 50% payment is required on confirmation of reservation and the balance of payment is required 48 hours prior to starting date. Any/all additional charges incurred during the event will be settled on the day of the conference prior to departure. Cheque payments/deposits are not accepted, unless made no less than 30 days prior to the group arrival date and approved by our Hotel accounts Department.
3. Hotel policy - cancellation or postponement of a conference:
  - a) Should a conference be canceled within one month or part thereof, of the date of reservation, the deposit will be returned.
  - b) Should a conference be canceled within seven working days of the date of the conference 100% of the deposit will be retained.
  - c) Less than seven days prior to the conference date 100% of the quoted amount will be charged.
  - d) Should a conference be postponed within seven working days prior to the reservation date, the Hotel will charge full cancellation as stated on the signed off contract unless an alternative date is given immediately in writing on the same day.
4. All prices charged to you are VAT included. A pro-forma invoice will be issued once we receive the proof of payment of the 50% non-refundable deposit and signed-off contract. If your company has an account with the Hotel, there is no need for the above deposit, however, we require a written confirmation and an official purchase order number or travel voucher. Payment Terms are from 30 days from the date of the meeting. Interest on overdue accounts will be charged at prime rate plus +2%.
5. The quoted rate/s included Value Added Tax @ 15% but excludes any national or provincial tourism or other levies which may be required by legislation to be collected from time to time. The quoted rate/s will increase automatically, without prior notification in the event that the prevailing rates either VAT or other applicable levies are increased or should a further tax or levy be introduced in the period between the dates of this quotation in terms hereof.



Stay in touch!



## CONTACT US

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[hi-rosebank.co.za](http://hi-rosebank.co.za)

**AIRPORTS**  
O.R. Tambo International Airport, 31km