

HOLIDAY INN EXPRESS & SUITES MEETING SPACE FACT SHEET



AN IHG® HOTEL

Holiday Inn Express & Suites Gaylord



Holiday Inn Express & Suites Gaylord
525 Dickerson Road
Gaylord, MI 49735
Phone: (989) 448-7373
Fax: (989) 448-7375
www.hiegaylord.com



Seating Style Capacities:

- Boardroom Style: 24 People
- U-Shape Style: 27 People
- Crescent Style: 42 People
- Classroom Style: 63 People
- Rounds of 8: 72 People
- Theater Style: 75 People



Food & Beverage Selections Available:

- Hot Breakfast Buffet-Great Room
- Continental Breakfast-Meeting Room
- A La Carte Choices-Meeting Room

Full Descriptions Available On Reverse Side



Audio/Visual Available:

- Television Monitor No Charge
- White Board \$40.00 per day
- Flip Chart \$25.00 per day
- Easels \$16.00 per day
- Meeting Room \$300.00 per day



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Food & Beverage Choices

Express Start Hot Breakfast Buffet (Served in the Great Room)

Egg Selection, Freshly Made Pancakes, Breakfast Meat Selection, Warm Cinnamon Rolls, Fresh Fruit, Bagels, Muffins, Milk & Juices ~ \$9.95 per person

Continental Breakfast (Served in the Meeting Room)

Assorted Bagels, English Muffins, Assorted Pastries, Muffins and Whole Fruit with Mixed Jelly, Butter & Cream Cheese with Coffee Service ~ \$7.95 per person

Express Coffee Service

Regular & Decaffeinated Coffee, Condiments, Specialty Tea ~ \$24.95 per gallon

A La Carte Selections Available:

Assorted Breakfast Pastries	\$11.00/dozen
Assorted Bagels	\$12.00/dozen
Fruit Juice per Pitcher	\$7.50/pitcher
Granola Bars	\$10.00/dozen
Assorted Soda	\$2.00/each
Snack Chips	\$1.00/bag
Assorted Candy Bars	\$10.00/dozen
Freshly Baked Cookies	\$14.00/dozen

Ice Water service and linen is provided for all meetings. All prices are excluding 18% service fee and 6% sales tax. A guarantee count is required 72 hours days prior to the event. Additional needs above this count will be based upon availability.