

Holiday Inn Express &
Suites

West Edmonton – Mall
Area



Meetings and Events

STAY SMART



Meetings & Events

18520 100th Ave
Edmonton, AB T5S 0K6
Phone: 780-756-2134
Fax: 780-756-2135
hiexpress.com/westedmonton



Welcome

STAY
IMPRESSED

Dear Guests,

Thanks for considering the Holiday Inn Express & Suites West Edmonton – Mall Area for your next event. We look forward to welcoming you. Our goal is to keep things as simple as possible, so you can focus on what is important.

Our space is designed for flexibility and comfort. Space configuration, equipment rentals and catering options focus on your custom requirements so you can **Meet Smart**.

Our facility allows free access to wireless high-speed internet. Business services such as copies and faxes are available on site through our Front Desk Team or our 24 hour Business Centre.

With plenty of restaurants and entertainment right out our front door, you can trust your attendees will be fully satisfied in their spare time. Offering 137 top-notch guest rooms and service with an efficient focus is our specialty. Stay Impressed by our wide variety of well-appointed rooms, each one being designed with a different traveler in mind. Let us work together to choose the right selection for your team.

As you continually strive to reduce your impact environmentally, so do we. We are certified by the Green Key Eco Rating Program and our own Green Engage Program through Intercontinental Hotel Group. Of course, guests and event planners can take advantage of our world-renowned IHG Rewards program allowing you to earn points toward your next stay with us or any other IHG property worldwide.

With meeting capabilities of up to 100 people, we are sure a solution can be found. Please navigate our menu for meeting room information, beverage options and banquet solutions. If what your looking for is not on the menu, be sure to ask and we will see what we can do.

*Stay Smart, Stay Impressed, Stay at the Holiday Inn Express
West Edmonton*

All items are subject to a 17.0% service charge and applicable taxes.
Please make hotel aware of any dietary or allergy concerns.

Meetings & Events

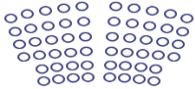
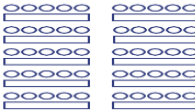
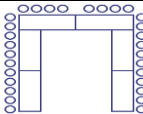

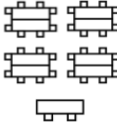
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Meeting & Event Configuration

Please contact our sales team for prices and options. Pricing is subject to change. Standard services consist of basic setup and clean up and are included in all packages. Special setup may incur additional charges.

Remember, meeting and event space can be bundled with hotel accommodation. Please ask our sales team for options.

	Gateway Room	Yellowhead Boardroom	Jasper Boardroom	Express Lounge Breakout
	1400 SQ	350SQ	350SQ	
	100	NA	NA	75 Person Breakout Lunch
	75	NA	NA	75 Person Breakout Lunch
	45	NA	NA	75 Person Breakout Lunch
	45	15	15	75 Person Breakout Lunch
	48	NA	NA	75 Person Breakout Lunch
Casual Reception	100	NA	NA	75 Person Breakout Lunch

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Equipment Rental

Equipment Daily Rental

Flip Chart (Markers/Paper)	\$35.00
Whiteboard (Markers/Eraser)	\$25.00
LCD Projector	\$100.00
Projector Screen	\$25.00
Wired Microphone	\$50.00
Speaker	\$75.00
Extension Cord	2 - Complimentary
Power Bar	2 - Complimentary
Podium	1 - Complimentary
Wireless Internet	Complimentary

**STAY
PREPARED**

If you are requiring an item not listed, please let us know and our team will happily provide a quote.

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Beverages & Breakfast

**STAY
REFRESHED**

Beverages

Coffee & Tea	\$2.50 / Person
Assorted Soft Drinks (Bottles)	\$2.50 / Person
Assorted Juice (Bottles)	\$2.50 / Person
Bottled Water	\$2.00 / Person

Snacks

Baked Cookies	\$3.00 / Person
Granola & Yogurt Parfait Station	\$4.75 / Person
Sliced Fresh Fruit Platter	\$4.75 / Person
Bagels with Cream Cheese	\$2.50 / Person

Snack Pack Saver

Pick any two items from beverages section and any two items from the snacks section.	\$12.00 / Person
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Express Start Breakfast

Enjoy the same hot breakfast as our guests! Featuring eggs and sausage or ham. Along with many other continental items. Served 6:30AM – 9:30AM Monday to Friday.	\$12.00 / Person
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Breakfast Selections

STAY
ENERGIZED

Continental Breakfast

14.50 / Person

Fresh Baked Pastries:

Muffins, Croissants, Strudel, Cinnamon Buns, Danishes, Biscuits and Loaf Slices

Fresh Fruit Platter

House Made Jams, Granola and Vanilla Yogurt

Assorted Juices

Freshly Brewed Coffee, Decaffeinated Coffee and Assorted Teas

Fresh Start Breakfast

18.75 / Person

Scrambled Eggs

Bacon, Sausage or Honey Ham (choose 2)

Breakfast Potatoes or Pancakes (choose 1)

Assortment of Yogurts

Seasonal Fresh Fruit

Freshly Brewed Coffee, Decaffeinated Coffee and Assorted Teas

Breakfast Embellishments

Assorted Breakfast Pastries

24.95 / Dozen

4.75 / Person

Granola & Yogurt Parfait

4.75 / Person

Breakfast Cereal Bars

2.25 / Person

Bagels w/ Cream Cheese & Preserves

3.25 / Person

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Break Selections

STAY
CHOOSY

Simple Snack Pack

9.75 / Person

Nuts
Pretzels
Popcorn

Sweet and Salty Seduction

11.75 / Person

Freshly Baked Cookies
Homemade Brownies
Assorted Nuts
Pretzels
Popcorn

Premium Mexican Twist

11.75/ Person

Veggie Sticks (carrot, celery, cucumber)
Tortilla Chips
Queso Dip, Sour Cream, Salsa, Guacamole, Fruit Kebabs

Charcuterie

12.25 / Person

Assorted Gourmet Sausages and Cheeses
Assorted Pickle and Olive Tray
Gourmet Crackers
Fresh Fruit

High Tea

13.75 / Person

Assorted Tea Sandwiches with Assorted Filling:
Egg Salad, Chicken Curry, Smoked Salmon, Roast Beef & Tomato and Garden Vegetable
Assorted Pickle and Olive Tray
Assorted Dessert Selection

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Light Lunch Selections

STAY
FOCUSED

Build Your Own Bun

14.25 / Person

Roast Beef, Genoa Salami, Pastrami, Turkey, Black Forest Ham, Cheddar, Swiss, Provolone and Mozzarella Cheeses, Whole Wheat and Crusty Buns, Sliced Pickles, Tomatoes & Onions, Iceberg & Green Leaf Lettuce, Mayonnaise, Butter & Mustards.

Assorted Cookies

Signature Soup & Sandwiches

19.75 / Person

An Assortment of Freshly Made Wraps and Sandwiches Including:

Premium deli meats, cheeses, fresh vegetables and a variety of breads.

Served with an assortment of finger foods and pickle spears

*Vegetarian Choices Included

**** Option to substitute Wraps Only (No Sandwiches)**

House Made Soup, Choose From:

Beef Barley, Cajun Butternut, Chicken Noodle, Corn Chowder, Mushroom, Minestrone, Cream of Broccoli & Cauliflower and Tomato.

Assorted Cookies

Add Ons

Fresh Salads (See Salad Selections on next page)

4.50 / Person

Fresh Vegetable Platter

2.50 / Person

Fresh Fruit Platter

2.75 / Person

Assortment of Desserts

2.50 / Person

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Hearty Lunch Selections

STAY
COMPLETE

*Each Lunch listed below is accompanied by assorted dessert selections.
Specified selections include Salad.*

Salad Selections

Asian Spinach – Baby Red Potato – Beet – Broccoli – Caesar – Cobb – Cucumber – Greek – Mixed Greens – Pasta – Romaine & Mandarin – Spinach Berry – Spinach – Tossed

Hot Entree

24.75 / Person

*Choose 2 Salads:

**Choose 1 Protein:

Roast Beef, Beef Rouladen, Chicken Madeira Breasts, Roasted Italian, Florentine, Cajun Baked, Cacciatore, Pork loin Calvados, Roast Ham, Roast Turkey or Salmon
Crusty and Whole Wheat Buns
Vegetable Medley
Roasted Potatoes or Rice Pilaf

Pasta & Salad

23.75 / Person

*Choose 2 Salads

**Choose 1 Vegetarian Pasta:

Pesto, Mushroom Madeira, Spinach Cannelloni, Salsa Rosa, Roasted Vegetable

***Choose 1 Protein-Based Option:

Penne Arriabatta, Bacon Mac n' Cheese, Chicken with Wild Mushroom, Beef Stroganoff

Beef Brisket

21.75 / Person

Alberta Prairie Cabbage Slaw, Crusty and Whole Wheat Buns
Mashed Potatoes and Cauliflower au Gratin

Butter Chicken

21.75 / Person

Cucumber Tzatziki Salad
Naan Bread and Butter Chicken
Biryani, Curried Cauliflower, Potato, Peas, Chickpea Sweet Potato Curry

Chili

19.75 / Person

*Choose 2 Salads

Hearty and spicy chili served with crusty & whole wheat buns, grated cheddar cheese, sour cream and chopped green onions.

Enchilada

18.75 / Person

Tossed Salad
Spanish Rice
Alberta ground beef, peppers, onions, tomatoes, beans and cheese are layered between tortillas and baked to perfection.

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Hearty Lunch Selections (Continued)

STAY PAMPERED

Lasagna

21.75 / Person

Mixed Green Salad
Crusty & Whole Wheat Buns
Homemade lasagna with cheese and ground beef layered with handcrafted Marinara sauce and Noodles.

Paella

21.75 / Person

Spanish Garden Salad
Spain's national dish combines saffron rice, local chicken pieces, valbella chorizo sausage, shrimp, mussels and vegetables.

Pulled Pork

22.75 / Person

Seven Layer Salad and Pasta Salad
Slow roasted pork butt is pulled apart by fork and served with mustards, mayonnaise, chipotle mayonnaise and crusty buns.

Rouladen

19.75 / Person

Mixed Green Salad
Steamed Carrots
Rice Pilaf
Slices of roast beef rolled and stuffed with ground beef and onions. Drizzled with a cream demi glaze and seasoned with a hint of Dijon.

Salad Bar

21.75 / Person

Choose from four different types of lettuce to start your base:
Romaine, Spinach, Spring Mix or Iceberg Lettuce

Top with the following fresh items:
Chicken, Boiled Eggs, Mushrooms, Red Onions, Cucumbers, Tomatoes, Avocados, Radishes, Carrots, Strawberries, Bean Sprouts, Kalamata & Black Olives, a Three Cheese Blend, Parmesan Cheese, Bacon Bits and Croutons.

Then choose from a variety of homemade dressings:
Caesar, House, Balsamic Vinaigrette and/or a Gluten Free Herbed Vinaigrette.

Salad bar also served with fresh buns and butter.

Add Ons

Fresh Vegetable Platter

2.50 / Person

Fresh Fruit Platter

2.75 / Person

Assorted Cookies

1.50 / Person

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Reception Offerings

Hot and Cold Hors d'Oeuvres

18.75 / Person

*Enjoy a selection of hot and cold hors d'oeuvres are made with premium meats, cheeses and fresh ingredients. Your Chef's selection of hors d'oeuvres will include a variety of five hot and cold hors d'oeuvres. All hors d'oeuvres are handcrafted.

Package includes gourmet chees platter, charcuterie platter and a fresh vegetable platter.

**STAY
ENTERTAINED**

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Terms & Conditions

STAY INFORMED

All charges are subject to a 17% gratuity fee. Menu prices can change without notice.

The Holiday Inn Express and Suites West Edmonton-Mall area reserves the right to refuse or terminate the serving of alcohol at any time. The hotel will operate and enforce AGLC regulations.

Health regulations prohibit the removal of food products after an event or function by our guests. Therefore, all remaining food is property of the hotel.

The Holiday Inn Express and Suites West Edmonton –Mall area reserves the right to inspect and control all private functions, including the conduct and performance of guests, entertainers, and audible level of music played.

All food in beverage served in the hotel must be provided by the Holiday Inn Express (with the exception of Wedding Cake) unless prior agreements have been put in place.

Hotel must be aware of any allergies or dietary issues at least two weeks prior to an event.

Start and end times of functions will be specified through the contract. Setup and dismantling times are to be specified at the time of booking. These times cannot be altered unless approved by management.

Hotel must be made aware of final number of attendees one week prior to event. If new number is not provided, charges will be based on the initial number provided or actual number served (whichever is greater). Guaranteed number of guests cannot decrease by more than 25% of total guests. Hotel reserves the right to provide alternative function space suited to the group's requirements.

The hotel must approve all decorations. Items fastened to walls without consent may result in damage charges. Excessive clean up fees may also apply.

If you plan to include any live or recorded music during your function, a fee will be applied to your final bill. This fee will be submitted to SOCAN and/or RE: SOUND in compliance with copyright law, which states that royalties must be paid to stakeholders in the recorded music creation process.

Damage and event deposits will be under contract at time of booking. Contracts will be adhered to.

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