

Conference & Events Kit

Holiday Inn Dandenong, an IHG Hotel



Holiday Inn

AN IHG HOTEL

DANDENONG

Discover a brighter place to connect

Conveniently located on McCrae Street, Holiday Inn Dandenong is a vibrant hub of 124 bright and contemporary guest rooms, fitness facilities, and private event spaces which are complemented by our flexible areas created to give you the freedom to customise your event to suit your needs.

Our 3 contemporary function spaces, unlimited Wi-Fi and delicious menu options offer you a fresh, new destination to connect away from the office or celebrate with friends and family. Our largest room can cater up to 125 people, whilst our light filled boardroom is ideal for smaller meetings of up to 10 people.

When you first step inside, your journey through our hotel will lead you to our open lobby, the social heart of Holiday Inn Dandenong. Home to Dandelion Lounge and Eatery and our contemporary co-working spaces - the open lobby brings together hotel guests and the local community in a lively atmosphere making it the ideal place to eat, meet, work and mingle.

**A fresh, new destination to meet and
celebrate.**





Hotel at a glance



124 brand new guest rooms



All-day dining lounge & eatery



3 private event rooms catering up to 125 people



Flexible co-working spaces



24hr fitness centre



Secure undercover parking



Unlimited free Wi-Fi

Stay the night

Whether you're visiting for a conference or staying with family and friends, you'll find exactly what you're looking for with 124 brand new guest rooms offering King, Queen or Twin accommodation.

Most importantly, a great night's sleep is a given with super comfy mattress toppers on all beds and a selection of pillows for all tastes, from soft to firm. Just be sure to set the alarm!

We also offer a number of fully accessible rooms should this be a requirement for your event. If you'd like more information on our accommodation options please contact us directly.

Everything you need to work, rest and play.



Function room capacities

From a business meeting to a wedding, or a conference to a banquet, our three meeting rooms have the flexibility for a host of functions, including theatre or seminar-style events. At full capacity, our large meeting room can cater for up to 125 people, or be split into two smaller rooms, and we also have a separate light-filled boardroom.



ROOM	AREA (M2)	THEATRE	CLASSROOM	BOARDROOM	COCKTAIL	BANQUET	CABARET	U-SHAPE
DANDENONG ROOM	124	125	80	-	100	70	50	48
DANDENONG 1	62	65	32	-	50	30	22	18
DANDENONG 2	62	65	32	-	50	30	22	18
MCCRAE BOARDROOM	30	-	-	10	-	-	-	-

Data projector and screens are included in individual room hire. For more information on room hire costs and equipment, please contact our meetings & events team at anais.guillin@ihg.com.

Meeting & event spaces



Event room & open lobby floor plans



Our open lobby is a perfect spot as a break-out area, or a place to meet beforehand. Take advantage of unlimited Wi-Fi and the latest built-in AV facilities with drop-down screens and projectors in all rooms, plus lecterns and in-room buffets available to suit your event needs. For more celebratory occasions, the addition of a dance floor transforms our large meeting room into a ballroom.

Audio visual

At Holiday Inn Dandenong, we understand the importance of seamless audio visual services to ensure your event is a success.

Our events team will coordinate your audio visual requirements with our supplier to ensure all of the finer details are taken care of so you can spend your time connecting with colleagues and friends.

We can provide:

- Handheld microphone
- Lectern with microphone
- 2.4m x 1.2m stage with skirt
- Flipchart
- Whiteboard
- RF presentation tool
- Boardroom data projector
- 6ft projector screen
- 4m x 4m dance floor

Please contact our team to further discuss your AV requirements. Additional charges may apply.



Packages & Menus



Day delegate packages

Full day delegate

\$75pp (minimum numbers apply)

Welcome freshly brewed coffee and selection of teas

Morning tea break served with freshly brewed coffee, selection of teas and selection of one morning tea food item

Working lunch served with soft drink and juice

Afternoon tea break served with freshly brewed coffee, selection of teas and selection of one afternoon tea food item.

WIFI access for all delegates

Audio Visual Package- AV screen, whiteboard, flip chart and data projector

Full day main plenary room hire – subject to minimum numbers

Dedicated conference attendant

Conference table settings, with mints, Purezza Premium Still Water, notepads and pens

Purezza Premium Sparkling Water upgrade \$4.00pp

Continuous Purezza Premium Sparkling Water

Half day delegate

\$65pp (minimum numbers apply)

Welcome freshly brewed coffee and selection of teas

Morning tea or afternoon tea break served with freshly brewed coffee, selection of teas and selection of one morning tea or afternoon tea food item.

Working lunch served with soft drink and juice

WIFI access for all delegates

Audio Visual Package- AV screen, whiteboard, flip chart and data projector

Half day main plenary room hire – subject to minimum numbers

Dedicated conference attendant

Conference table settings, with mints, Purezza Premium Still Water, notepads and pens

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Continuous Purezza Premium Sparkling Water



Breakfast

Assorted breakfast canapes \$20pp

Choose four:

Egg & bacon roll | yogurt & fruit pots | pancake & cream | pig in abb blanket | mini muffins | hash brown & smoked chicken | peanut butter bb sandwich | bacon frittata | deviled eggs | fruit salad | avocado toast

Continental breakfast \$25pp

Breadbasket | assorted danish | jams & preserves | fruit platter | assorted cereals | yogurt & milk

Plated American breakfast \$30pp

Grilled sour dough | herbed scrambled egg | maple bacon | hash brown bb chipolata | truss tomato - Add mushrooms \$1.50 | smoked salmon \$3.50 | avocado \$2.50

Full breakfast buffet available at our Dandelion restaurant \$36pp

Morning & afternoon tea

Tea break menu

Morning or afternoon tea \$8.50pp

Freshly brewed coffee and selection of teas plus your choice of one item from the list below:

Freshly baked lemonade sconces with jam & cream

Orange cake with burnt butter icing

Assorted finger sandwiches

Fresh baked tomato & olive sconces with basil butter

Banana bread served with Nutella & frozen berries

Assorted gourmet mini pies & sausage rolls

Arrival tea & coffee \$5pp

Freshly brewed coffee and selection of teas

Barista beverages upgrade \$7.50pp

Unlimited freshly made barista beverages to each break for



Lunch

Pre ordered lunch box meals

\$25pp

Select one option per person:

Mexican

Guacamole | iceberg | salsa | tomato rice | corn | tortilla chips | sour cream | chili con carne

Korean

Marinated sliced beef | assorted salads | steam rice | kimchi | Gochujang mayo

Moroccan

Chicken skewers | tomato couscous | carrot and raisin salad | preserved lemon | garlic sauce

Italian

Macaroni salad | assorted cold meats | marinated vegetables | olives | toasted ciabatta | balsamic dressing

American

Prawn roll | coleslaw | roasted potato salad | charred broccoli

Working lunch

\$35pp

Selection of cold cut meats and vegetables - select three of the following:

Roast chicken | smoked Ham | sliced brisket | sliced lamb shoulder | marinated prawns (\$ 5.50 pp) | roasted cauliflower | grilled halloumi & zucchini

Selection of fresh salads - choose three of the following:

Greek salad | garden salad | Asian slaw | roasted pumpkin zucchini salad | potato salad | pasta salad | chickpeas salad | Korean noodle





Lunch

Assorted platters

Gourmet toastie selection \$30pp

All on grilled sour dough cut in halves. Allow 1 1/2 per person. Choose any 3:

Mushroom | Spinach | Mozzarella Cheese |
Jalapeno | Bacon | beans |
Cauliflower | Bechamel | roasted pepper |
Bombay potatoes | green peas | coriander mint chutney |
Smoked ham | sauerkraut | cheese |
Roast chicken | Avocado | Tomato relish |

Pizzettas \$35pp

Salami | Mozzarella | rocket
Red Onion | Mushroom | olive oil |
Tandoori Chicken | parmesan | chili oil |
Lamb | Zaatar | yogurt |
Bruschetta mix | Basil | Balsamic |

Fresh sandwiches & wraps \$ 30pp

A variety of assorted finger sandwiches & gourmet wraps.

All platters come with a bowl of cos lettuce & tomato salad plus a fresh fruit platter.

Plated menu

Two or three course

Two course \$60pp

Three course \$75pp

Entrees

Potato & leek soup | piquant sour cream | warm bread

Garlic chilli prawns | herb lemon risotto | balsamic dressing

Teriyaki beef skewers | soba noodle salad | pickled Japanese vegetables | wasabi oil

Panko Salmon cakes | baby salad leaves | chilli mayo

Mushroom tart | caramelized onion | truffle oil | rocket | parmesan

Mains

Roast chicken | apricot & herb stuffing | creamy mash potato | beet root reduction | jus

Grilled pork loin | scalloped potatoes | chilli pineapple salsa | roasted vegetable | sour cream

BBQ beef brisket | soft polenta | sautéed spinach | wild mushroom cream

Crisp skin Barramundi fillet | sticky rice | mango salsa | Asian vegetables | Thai curry

Slow cooked lamb shoulder | pressed potato | French beans | balsamic | jus

Butter roasted Portobello | lentil & vegetable stew | creamy mash potato

Desserts

Caramelized lemon tart | whipped Cream | strawberry compote

Apple rhubarb crumble | vanilla bean ice cream

Sticky date pudding | butterscotch sauce | rum and raisin ice cream

Vanilla panna cotta | pineapple confit | passion fruit syrup



Buffet menu

\$65pp (minimum 30pax)

Cold buffet

Select three salads:

Classic Greek salad | feta | Kalamata olives

Baby beetroots | date molasses | dukka

Roasted pumpkin | eggplant | lemon chilli feta

Penne pasta | baby cos lettuce salad | maple glazed bacon.

Sweet spicy cabbage salad | spring onions | rice noodle

Hot buffet

Select three hot dishes:

Kashmiri style lamb Rogan josh

Barramundi fillet | creamy herb and tomato sauce

Roast shoulder of lamb | garlic and rosemary jus | roasted tomato

Butter chicken

Thai chicken red curry | Asian vegetables

Roast beef | green pepper corn jus

Pork cotoletta | caper and lemon butter

Potato | green Peas | cauliflower | coconut curry

Dessert

Selection of cake and slice of the day with berry coulis and whipped cream



Warm bread rolls, condiments, saffron pilaf and potatoes of the day are provided at the buffet.

Canape menu

3 canapes \$15pp | 5 canapes \$25pp | 8 canapes \$35pp
(minimum 25 pax)

Cold selections

Smoked salmon | crispy potato avocado
Roasted lamb | herbed polenta | mint glaze
Olive herb frittata | tomato relish
Vietnamese prawn rolls | spring onions | hoi sin
Slow cooked beef | horseradish cream | Brioche
Falafel | hummus | cherry tomato
Tomato bruschetta | crostini | feta
Deviled egg | cucumber | salmon roe
Prosciutto | melon | balsamic

Hot selections

Coconut prawns | coriander lime dressing
Salt and pepper calamari | chilli coriander mayonnaise
Panko fish | herb remoulade
Bomba Siciliana | aioli
Lamb skewers | sumac dust | hummus
Mini assorted pies | tomato relish
Beef sliders | cheese | relish
Tandoori potatoes | spring onion | cream cheese
Corn | herb brioche | roasted peppers
Steak Wellington | mushroom | barbeque sauce.
Feta | pine nut | spinach puff | balsamic glaze
Popcorn chicken | BBQ mayo

Desserts

\$4.50 each (minimum 25)

Assorted cupcakes
Dark chocolate hazelnut brownie
White chocolate mousse
Churros with dark chocolate fondue

Grazing bowls

\$8 each (minimum 25)

Classic fish and chips | herb remoulade
Chicken biriyani | pineapple riata | pappadum
Lamb souvlaki | tzatziki
Slow cooked beef | green peas risotto
Potato gnocchi | tomato fondue | roasted vegetables | truffle oil
Mushroom ragout | creamy mash
Chicken apricot tagine | spiced cous cous

Add on platter & boards

Serves 10pax

Assorted sushi platter \$180
Antipasto grazing board \$240
Cheese platter \$150

Beverage packages

Standard

1 Hour - \$24

2 Hour - \$32

3 Hour - \$38

4 Hour - \$42

House sparkling wine

House white wine

House red wine

Standard beers

Soft drinks

Purezza Premium Water

Juice

Premium

1 Hour - \$31

2 Hour - \$39

3 Hour - \$45

4 Hour - \$49

Premium sparkling wine

Choice of 2 premium white Wines

Choice of 2 premium red wines

Premium Beers – choice of 3 (including 1 light beer)

Soft drinks

Purezza Premium Water

Juice



For a tailored proposal or further details on our conference and event packages, please contact our events team.

Contact us

Holiday Inn Dandenong, an IHG Hotel
50-52 McCrae Street Dandenong, VIC 3175b
holidayinn.com/dandenong
anais.guillin@ihg.com
03 8908 0000
0434 448 248

