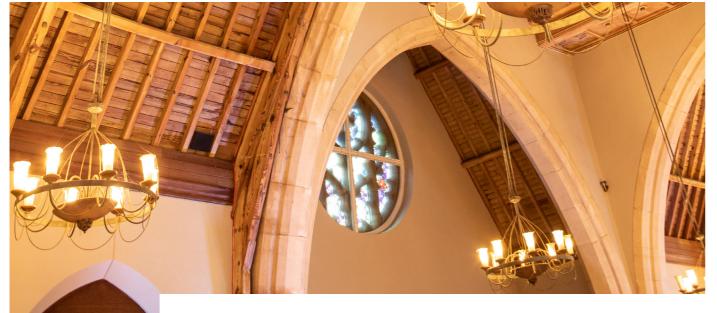
# **Special** Events

A majestic venue to make your celebrations truly memorable





### Elevate your event in a venue adorned with captivating cloisters, arches and magnificent chandliers.

Located in the heart of Bolton, Cloisters is an event venue conveniently situated in the town centre within Holiday Inn Bolton. Select from three sophisticated suites to host your special event to accommodate up to 280 guests.

The Cloisters Suite is a converted church that still has its beautiful stained-glass features, full of natural light, stone walls and vaulted ceilings with a large main hall and a private bar and lounge. For a more contemporary setting, the Ashton or The Churchill Hardie Suite are suitable for more intimate gatherings.







## **PROM PACKAGE**

### DIAMOND PACKAGE INCLUDES:

- White Table Cloth
- Coloured Paper Napkin
- DJ
- Red Carpet Arrival
- Arrival Mocktail
- Hot/Cold Buffet

£29.95 per person

### PLATINUM PACKAGE INCLUDES:

- Black Table Cloth
- Coloured Paper Napkin
- DJ
- LED 'PROM' Lights
- Red Carpet Arrival
- Arrival Mocktail
- 2 Course Sit Down Meal

£36.95 per person

## CHRISTENING & FAMILY PARTY PACKAGE

Minimum 30 guests Maximum 130 guests

### PACKAGE INCLUDES

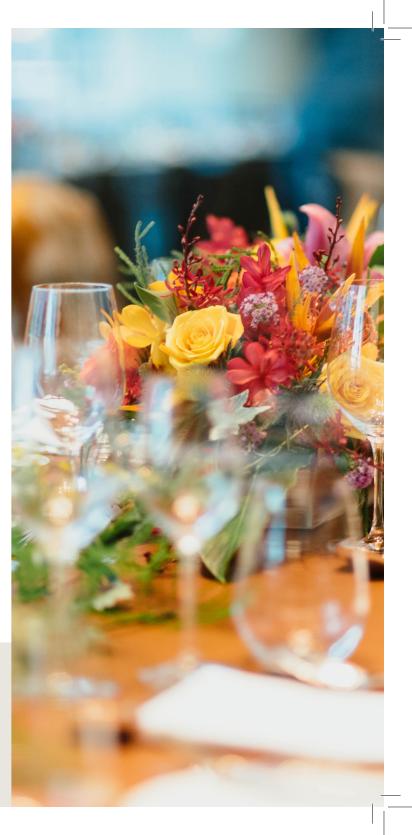
- Glass of fizz on arrival
- 5-Item buffet
- Themed cupcake or biscuit
- Room hire
- Black or white chair covers
- Red carpet on arrival

£45.00 per person

Upgrade to a 3-course meal for £10 per person

Four canapés available for £8.50 per person Resident DJ available at £375

Menus change seasonally. Special dietary requirements must be stated when making a booking.





## ENGAGEMENT PARTIES

Minimum of 30 guests - up to 130 guests

### PACKAGE INCLUDES

- Glass of fizz on arrival
- Selection of dainty finger sandwiches
- Warm plain & fruit scones, clotted cream & jam
- Selection of savouries
- Selection of homemade cakes
- Private room hire
- Themed biscuit or cupcake
- Chair covers & sashes

£45.00 per person Upgrade to a 3 course meal for £10 per person Four canapés available for £8.50 per person Resident DJ available at £375

Menus change seasonally. Special dietary requirements must be stated when making a booking.

## HEN PARTIES

### Minimum of 10 guests

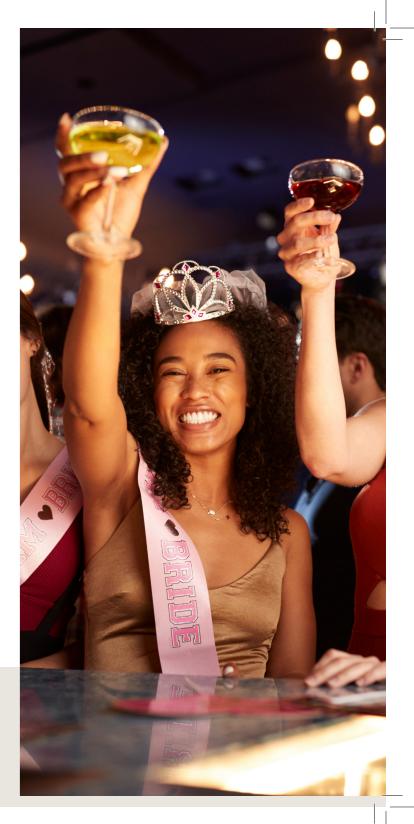
### PACKAGE INCLUDES:

- Sharing Platters
  Choose from charcuterie boards or grazing
  platters
- Glass of Prosecco on arrival
- Private room hire
- Complimentary bottle of Prosecco for the bride to be

£35.00 per person

Upgrade to include Cocktail Making Class from £20.00 per person

Special dietary requirements must be stated when making a booking.





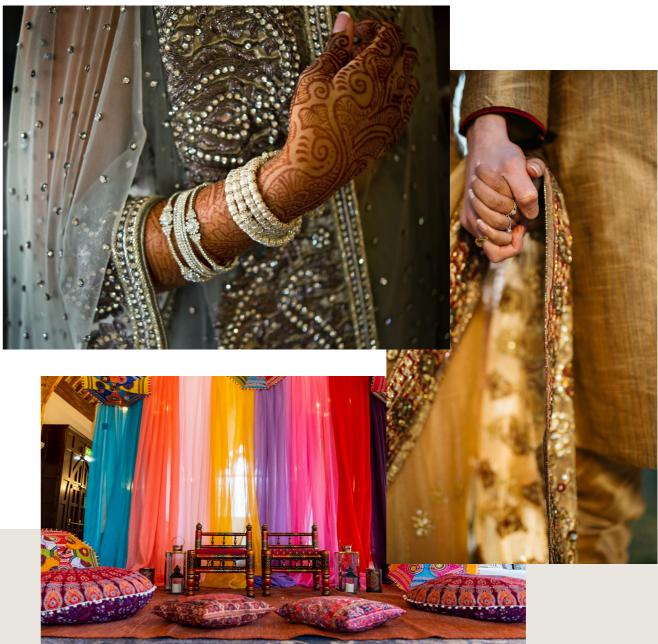
### PACKAGE INCLUDES

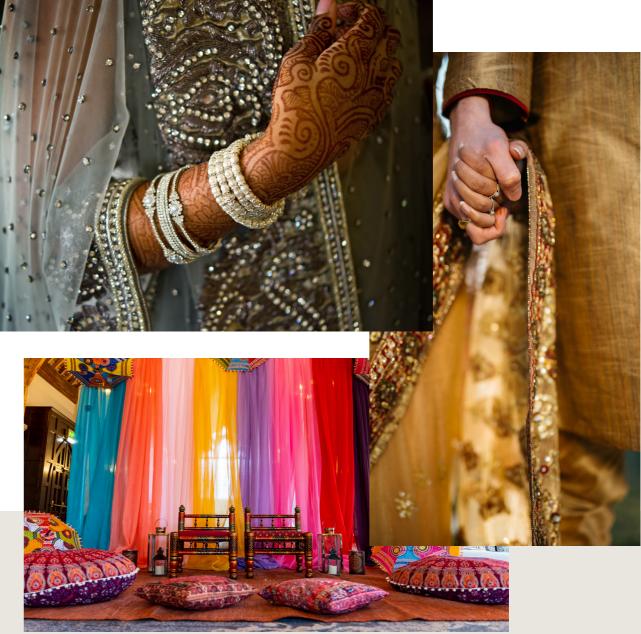
- Use of tables and chairs
- Table linen and napkins ٠
- Unlimited soft drinks corkage
- Kitchen access for catering company ٠
- External catering must be registered with local authority ٠
- Up to 10 hours room hire ٠

£3000 Sunday - Thursday £3500 Friday - Saturday

Suite upgrade available

Capacity subject to room layout







### **BABY SHOWERS & GENDER REVEAL PARTIES**

Minimum of 20 guests - up to 180 guests

### PACKAGE INCLUDES:

- Mocktail on arrival\*
- Selection of dainty finger sandwiches
- Warm plain & fruit scones, clotted cream & jam
- Selection of savouries
- Selection of homemade cakes
- Private room hire
- Themed biscuits or cupcakes •
- Chair covers & sashes
- Baby boxes filled with balloons •

£45.00 per person

Menus subject to availability at the time of booking. Special dietary requirements must be stated when making a booking. Optional upgrades available.







## **EXTRA SPECIAL** TOUCHES

FLOWER WALL From £200

**BALLOON ARCHES & HOOPS** From £200

LIGHT UP NUMBERS From £50

CURTAIN BACK DROP WITH BALLOONS From £250

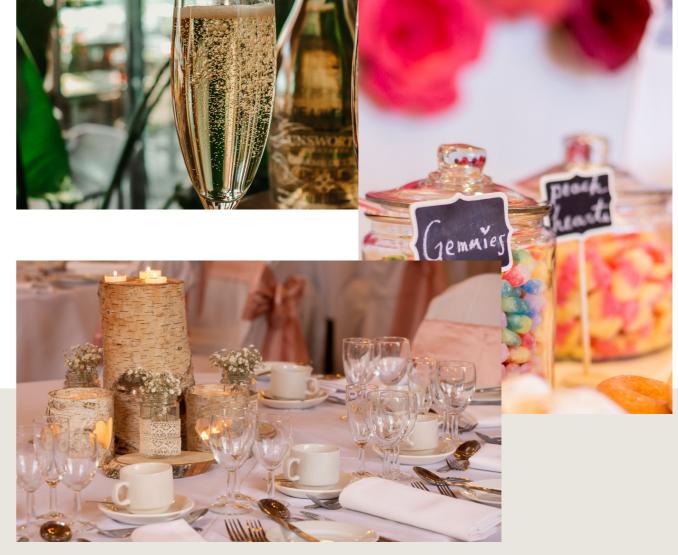
**CHAIR COVERS & SASHES** From £3.50 per chair

POPCORN STAND From £150

**DJ & DANCE FLOOR** From £375

SWEET CART From £100





### **CLOISTERS SUITE**

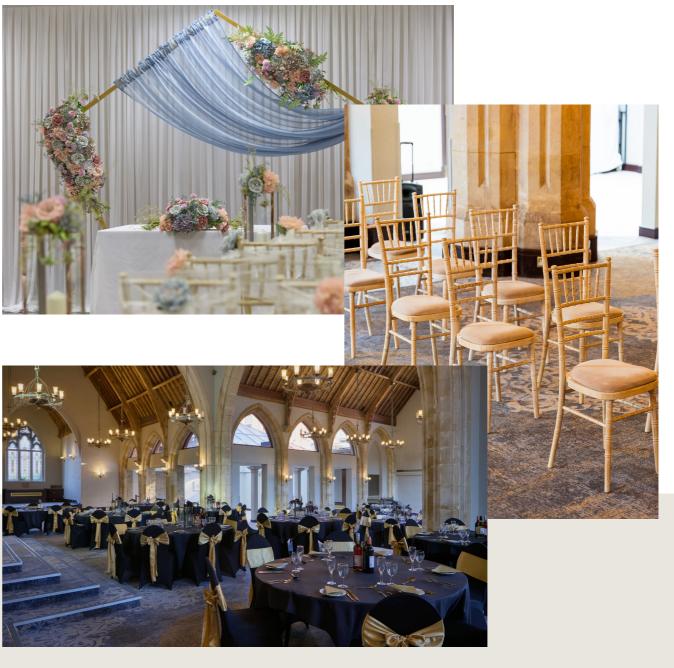
Set in the former St. Mary's Roman Catholic Church with original features such as stained glass windows, majestic arches, a large main hall with a lounge and bar area, this versatile space is ideal for hosting grand events such as weddings, large-scale conferences and unforgettable parties.

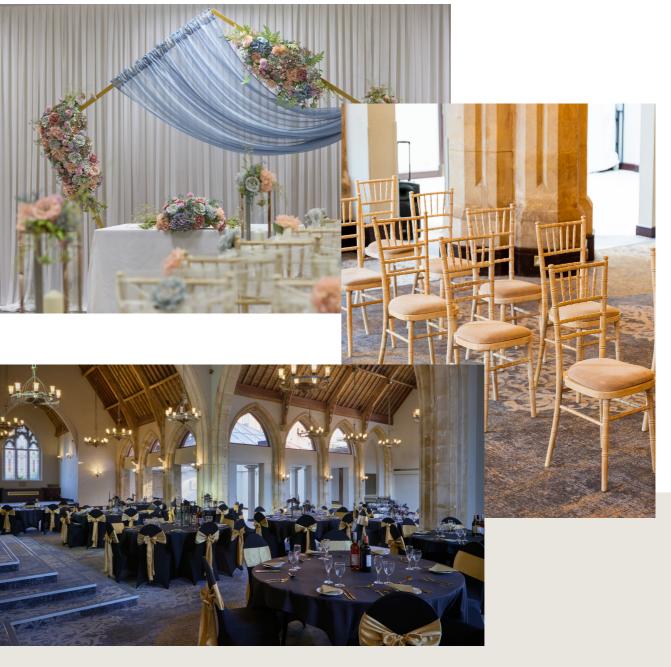
## **ASHTON SUITE**

The open and airy Ashton Suite offers a contemporary and private space to enjoy your celebrations. The suite provides an inviting area for a luxurious celebration featuring a fully stocked bar and lounge area, perfect for a drinks reception for you and your guests to mingle.

### **CHURCHILL HARDIE SUITE**

Perfect for intimate events, the Churchill Hardie Suite offers a beautiful space to celebrate a more private gathering.







## PRIVATE ROOM HIRE

Minimum of 20 guests - up to 180 guests

With any celebration you are planning, our room hire includes:

- · Use of table and chairs
- White table linen and napkins
- Kitchen access for catering company
- Up to 10 hours room hire

### From £1500.00

## CELEBRATION OF LIFE & WAKES

OPTION 1 from £22 per person:

- Meat and potato pie or cheese and onion pie served with chip shop style peas
- Mini cake selection
- Freshly brewed tea and coffee

OPTION 2 from £27 per person:

- Selection of traditional sandwiches, assorted baked chicken drumsticks, quiche Lorraine and house salads with spicy potato wedges
- Selection of cream cakes
- Freshly brewed tea and coffee

OPTION 3 from £32 per person:

- Reception drinks
- Glass of house wine, orange juice or sherry
- Selection of traditional sandwiches, flat bread wraps and house salad
- Lancashire hotpot with braised red cabbage
- Battered plaice goujons and farmhouse chips
- Mini cake selection and sliced fruit platter
- Freshly brewed tea and coffee

Suite upgrade available



## **STAY WITH US**

We have 132 bedrooms, so you and your guests can stay over and keep the party going for as long as you like.

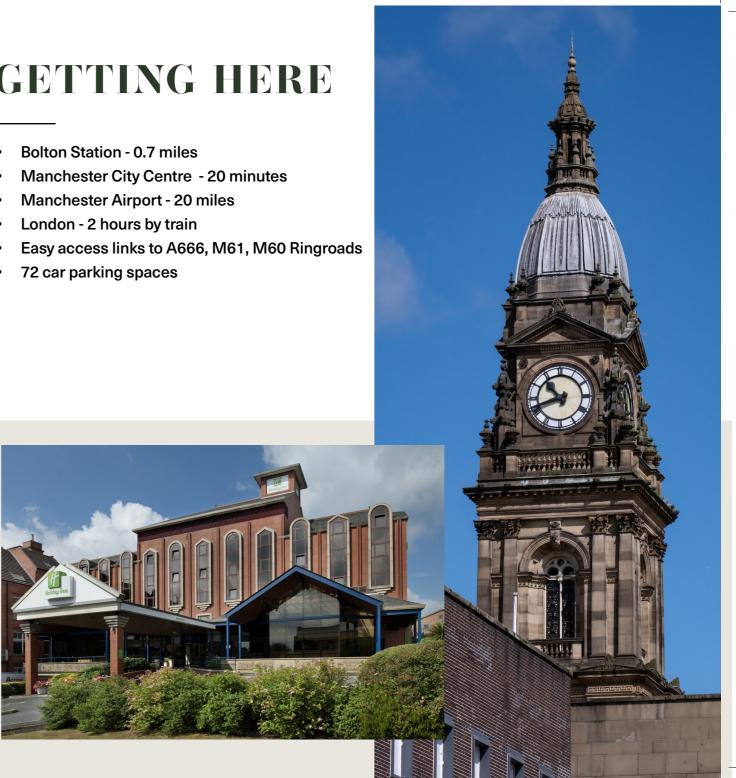
Our friendly, professional events team is here to offer advice throughout the planning stage and offer practical help on the big day itself.

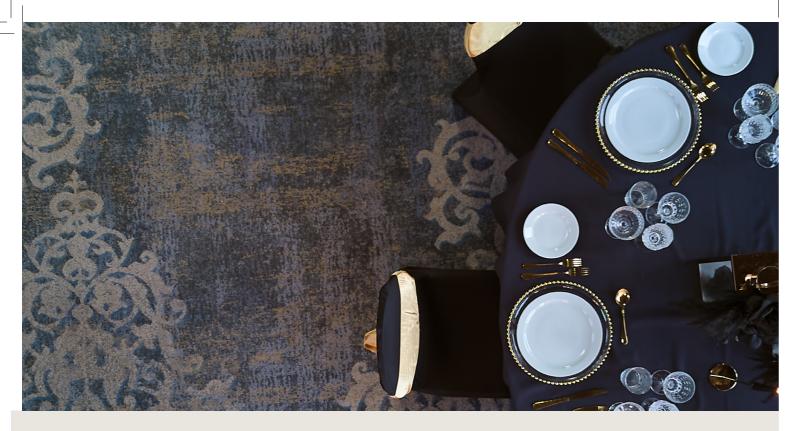
Whatever the occasion, we have the facilities, service and all the atmosphere you could ever wish for to create a moment you'll never forget.

## **GETTING HERE**

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- •
- 72 car parking spaces







## **USEFUL INFORMATION**

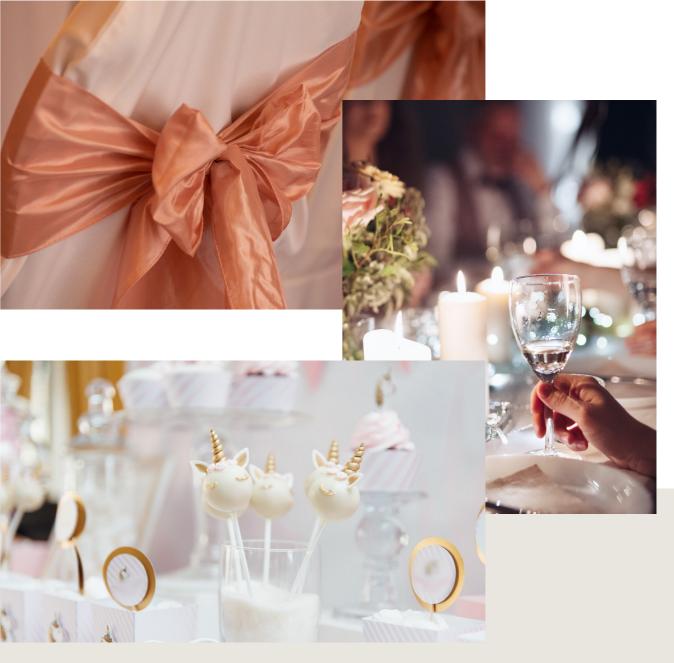
### SUPPLIERS

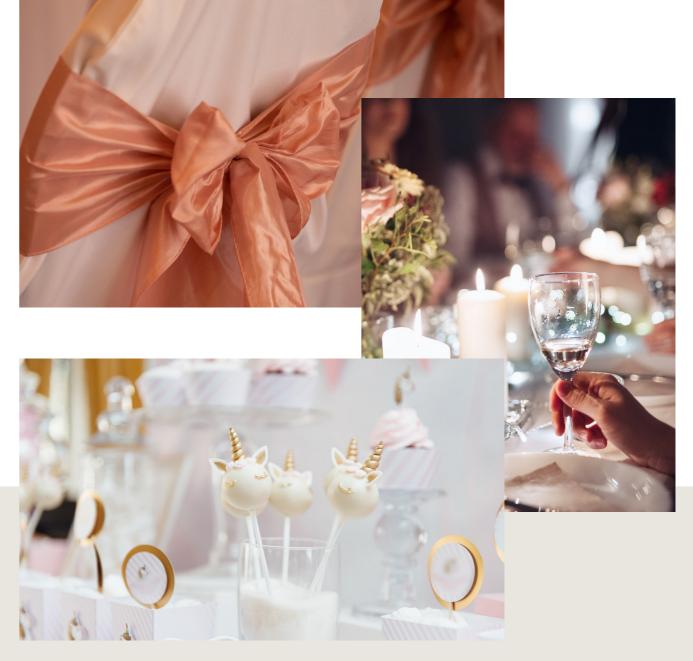
We have a preferred list of local suppliers for décor, cakes, photography and entertainment but we are happy for you to also source your own suppliers, if preferred.

### DEPOSIT

A deposit of 25% of the total amount is required to secure any date with us. We can hold a date provisionally for a maximum of seven days, unless agreed otherwise.

> PRICES Our prices are quoted inclusive of VAT.





## **TERMS AND CONDITIONS**

#### DEPOSIT

A non-refundable pre-determined deposit shall be paid to the Hotel/Company to secure the booking. The balance of the charges shall be paid in full to the Hotel no less than 14 days prior to the start of the event, and otherwise in such instalments and at such times as agreed with the Hotel.

### CHARGES

The charges shall be paid to the Hotel/Company in consideration for the use and by the use of the guests during the booking period. Any additional requirements and services, whether stated in the above agreement or otherwise notified to the Hotel, shall be agreed and charged separately. In the event of food costs increase, this may be reflected in event final bill. All pricing is subject to change. In the event of food pricing increase, this may affect the event pricing. All prices are subject to change without notice. On signing the agreement, we require 25% of the total estimated event value no later than 90 calendar days prior to the arrival date. 50% of total estimated event value no later than 14 calendar days prior to the arrival date.

A credit card payment will be required to settle any additional items on the day.

### CANCELLATIONS

The Hotel/Company will make reasonable efforts to re-let the accommodation and/or space cancelled at similar rates. In the event of a cancellation, the Hotel/Company reserves the right to charge a cancellation fee determined as follows:

More than 12 months	0%
6 - 12 months	50%
15 - 30 days	50%
3 - 6 months	75%
Less than 3 months	100%

Deposit will be held until the original event dates have passed. Any cancellation charges may be offset again the deposit. Any postponement of confirmed business will be treated as a cancellation.

### LOSS OR DAMAGE

The client is responsible for any loss or damage caused by the client or his guests, agents, employees, contractors etc. during the event.

### FINAL PAYMENTS

Credit facilities can only be granted by prior arrangement and must be agreed at least 28 calendar days prior to arrival. Final payment is due on presentation of invoice, and must be made in pounds sterling. No allowance or refund can be made for meals and other elements not taken with the agreed quoted rate.





07741 324920 info@cloistersbolton.com cloistersbolton.com



Cloisters, 1 Higher Bridge Street, Bolton, BL1 2EW