

**Meeting information**

**Welcome in our Holiday Inn Express Frankfurt Messe!**

**Our Hotel:**

- 175 rooms spread over 5 floors
- Our breakfast is include the rate for our hotel guests
- High Speed Internet in our guest rooms
- Business Corner and free W-Lan in the Hotel Lobby
- Hotelbar
- Our reception is open 24 hours
- 124 parking space in underground garage (charge)

**Conference facilities**

- Conference room for up to 55 participants
- with natural light, air conditioning and high-speed Internet access
- Standard equipment is included in the price (screen, pin board, flipchart, moderation kit, audio equipment)
- Beamer free of charge for meetings with 15 participants
- lunch menus, buffets and snacks can be arranged on request
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**Meeting rooms:**

<u>Raum</u>	<u>Höhe</u> (m)	<u>Raummaße</u>	<u>Block</u>	<u>U-Form</u>	<u>Parlament</u>	<u>Theater</u>	<u>Raummiete</u> (bis 3 Std.)	<u>Raummiete</u> (über 3 Std.)
<u>Wien</u>	<u>3,00</u>	<u>76m<sup>2</sup></u>	<u>30</u>	<u>30</u>	<u>50</u>	<u>40</u>	<u>€ 100,00</u>	<u>€ 200,00</u>
<u>Warschau</u>	<u>3,00</u>	<u>54m<sup>2</sup></u>	<u>16</u>	<u>16</u>	<u>24</u>	<u>20</u>	<u>€ 75,00</u>	<u>€ 150,00</u>
<u>Prag</u>	<u>3,00</u>	<u>26m<sup>2</sup></u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>10</u>	<u>€ 50,00</u>	<u>€ 100,00</u>





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Germany

**Please choice your perfect meeting:**

- Basic** for \_\_\_\_\_ Person on: \_\_\_\_\_
- Full-day provision of meeting room incl. Writing and presentation case
  - Standard equipment (screen, pin board, flipchart, moderation kit)
  - Coffee: coffee and tea unlimited
  - Parking of participants
- € 24,- p.P.**
- Meet Smart I** for \_\_\_\_\_ Person on: \_\_\_\_\_
- Full-day provision of meeting room incl. Writing and presentation case
  - Standard equipment (screen, pin board, flipchart, moderation kit)
  - Parking of participants
  - unlimited water and soft drinks
  - 2 coffee breaks (every break: Coffee/Tea, soft drinks, water) and fresh croissants or fresh brezeln and cake
- € 38,- p.P.**
- Meet Smart II** for \_\_\_\_\_ Person on: \_\_\_\_\_
- All services from Meet Smart I
  - lunch in the Great Room of your choice:
    - Fresh Sandwiches and Soup on: \_\_\_\_\_
    - Selection of Fingerfood and Salat on: \_\_\_\_\_
- € 48,- p.P.**
- Meet Smart III** for \_\_\_\_\_ Person on: \_\_\_\_\_
- All services from Meet Smart I
  - 3-course meal in partner restaurant of your choice (suggestions attached)
- € 58,-p.P.**

**Single offers**

- Beamer** on: \_\_\_\_\_ **€ 50,- per room/day**  
(free of charge with more than 15 participants)
- Breakfast buffet** for \_\_\_\_\_ Person on: \_\_\_\_\_  
for conference participants who have not previously stayed **€ 4,00 p.p.**
- Coffee (all inclusive)** for \_\_\_\_\_ Person on: \_\_\_\_\_  
fresh coffee and tea as often and as much as you like **€ 4,00 p.p.**
- Cereal and fresh fruit yoghurt** for \_\_\_\_\_ Person on: \_\_\_\_\_  
as a supplement to your coffee break **€ 2,50 p.p.**
- Sparkling wine at the bar** for \_\_\_\_\_ Person on: \_\_\_\_\_  
Finish off a successful meeting with champagne and orange juice **€ 5,50 p.p.**

**Accommodation:**

**Accommodation** for \_\_\_\_\_ Person on: \_\_\_\_\_  
single or double room for 1 or 2 persons incl. breakfast buffet the next morning 25% discount on the daily rate

All prices include service and VAT.

**Additional Services:**

**Office service**

Photocopies: 10 copies free, each additional **€ 0,10**  
Copies on Film **€ 0,20**  
Fax **up € 0,20**

**Your direct contact:**

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